

RUSSELL FIRE-RESCUE STATION

January 18, 2017

Chairman Madden called the meeting to order at 5:30 pm. Trustee Gabram and Mueller were present. Fiscal Officer Charles Walder and Trustee Assistant Melissa Palmer were also present.

MINUTES: *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on January 11, 2017, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

QUARTERLY REPORTS: *Mr. Mueller made the motion to accept the 4th quarter 2016 departmental reports from the Fire, Police, Road, and Zoning Departments. Mr. Gabram seconded the motion and it passed unanimously.*

FISCAL OFFICER: Mr. Walder advised the Trustees that he sent them the end of year financial notes for their review.

DAS COOPERATIVE PURCHASING PROGRAM: *Mr. Mueller moved to approve payment of the Annual Membership fee of \$100.00 for the Cooperative Purchasing Program of the Ohio Department of Administrative Services, General Services Division. Mr. Gabram seconded the motion and it passed unanimously.*

COMMENTS FROM THE PUBLIC WERE RECEIVED

Mr. Walder advised the Trustees that they needed a date for the planning meeting at the end of January, the tenants in the Administration Building are asking for a date.

Mr. Walder advised the Trustees that he will be attending a meeting tomorrow about the resurfacing of County Line Road.

Mr. Walder reported that the MOU for the Hackamore Woods dry hydrant easment was being revised by Kate Jacob of the Geauga County Prosecutor's office. Mr. Gabram and Fire Chief Frazier were also reviewing the document.

OTA CONFERENCE: *Mr. Gabram made the motion to approve reasonable and necessary expenses for 1 additional employee (for a total of 3 employees) to attend the OTA Conference, January 25th through January 26th, in Columbus, OH. Mr. Mueller seconded the motion and it passed unanimously.*

LAUREL SCHOOL: Representatives from Laurel School thanked the Township and the Trustees for their support and the support of the Police and Fire Department. Laurel Live went very well last year, and there were no major safety issues. There are about 40 girls that plan the event. There are some changes that are going to happen at this year's event. The circumference of the event advance notification zone is going to be wider, and on Sunday the music will stop at 9 pm instead of 10 pm.

REQUEST FOR USE OF TOWN HALL: *Mr. Gabram made the motion to grant permission for Protect Geauga Parks to use the Town Hall on Saturday, January 28, 2017 from 1 pm - 5 pm, subject to Township Rules and Regulations. Mr. Mueller seconded the motion and it passed unanimously.*

VETERAN'S MEMORIAL PARK: Architect Robert Morgan presented the Trustees with his rendering of the proposed Veteran's Memorial Park.

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PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED

Mr. Gabram made the motion to adjourn. Mr. Mueller seconded and it passed unanimously.

The meeting was adjourned at 6:26 pm.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka