

RUSSELL FIRE-RESCUE STATION

February 3, 2016

Chairman Madden called the meeting to order at 1:00 pm. Trustees Gabram, and Mueller were present. Fiscal Officer Charles Walder was also present. The following Department Heads were present: Police Chief Tim Carroll, Fire Chief John Frazier, and Road Superintendent Gene Layne.

MINUTES: *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on January 20, 2016, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

FIRE DEPARTMENT: Chief Frazier reported that when Time Warner Cable ported over the telephone lines at the Fire Department that one was missed. The line that was missed goes to the 911 printer. Time Warner wants to have the contract re-signed so the missing line can be included.

Mr. Gabram made the motion to authorize Fiscal Officer Chuck Walder to negotiate and sign a contract with Time Warner Cable for the Fire Department phone lines. Mr. Mueller seconded the motion and it passed unanimously.

Chief Frazier advised the Trustees that the tanker was in for repair and the Fire Department will be needing a new one soon. While the tanker was being repaired the Chief was told that the tanker is at its limit for "slop" buildup in the rear-end of the tanker, also the frame rails were cleaned and there is a gap between the rails but there aren't any cracks in the rails. A new tanker will cost about \$400,000.00. Chief Frazier said that a new engine would also be needed in the future and will cost about \$700,000.00. The Fire Department hasn't had a levy in eight years. Mr. Walder advised that the issues will have to be discussed in the budget workshop meeting.

Chief Frazier told the Trustees that the electronics and the radio for the siren are in and the siren should be functioning within a month.

The Fire Department is participating in West Geauga's community service project that the senior class has to participate in. There will be two high school seniors in the Fire Department learning the daily operations of the department.

Progress has been made recently on the Hackamore Woods fire hydrant. A pre bid planning meeting will be held with the neighbors.

POLICE DEPARTMENT: Chief Carroll thanked everyone for all of the donations that the Police Department received, and the department is very grateful for them all.

Chief Carroll thanked the Road Department for doing such a great job patching the parking lot at the police station.

The Chief looked over and signed off on the West Geauga School crisis plan.

The number of service calls is down slightly last year, but the severity of the calls is getting greater.

VERCOG ordered a new truck on the January 19th meeting.

ROAD DEPARTMENT: The Road Superintendent received the traffic count for 2014-2015 from the Engineer's office. There were no surprises, but the amount of traffic on Red Raider Trail has increased to roughly 648 cars a day on the road.

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The recycling number for 2015 are slightly lower than in 2014. For 2015 there was \$8,170.30 and 269.2 tons.

One of the Road workers was injured off the clock and will be out of work recovering for a few months.

Now that the Road Department is removing the snow and ice from Caves Road. The road is better maintained in the snow, but it's consuming more salt than estimated. The Road Department is using about ten tons of salt per snow removal run on the new County roads added.

ZONING DEPARTMENT: The Zoning Inspector was excused from the meeting.

FISCAL OFFICER: Mr. Walder told the trustees that he had received quotes for LED lights on the exterior of the Police Department, the exterior of the Road Department, exterior of the Administration Building, and for the Church at Briar Hill Cemetery.

Mr. Walder has received the certificate of estimated resources from the budget commission, and will have the permanent appropriations ready for the next trustee's meeting.

Mr. Walder will be hosting a five year budget planning seminar at the Kent Geauga Campus for all Geauga County Fiscal Officer and any Trustees that would like to attend. The Geauga County Township Association thought that each township could host a seminar. Mr. Walder volunteered to have Russell Township host the first seminar which will be held on February 20th.

COMMENTS FROM THE PUBLIC WERE RECEIVED

There will be a meeting on Tuesday February 16th at 6:30 pm in the Town Hall to discuss the USGS and strategy going forward.

EXECUTIVE SESSION: *Mr. Gabram made the motion to move into executive session to consider the employment and compensation of public employees pursuant to ORC 121.22 (G) (1), to consider the purchase of property for public purposes pursuant to ORC 121.22 (G) (2), and to confer with an attorney concerning pending court action pursuant to ORC 121.22 (G) (3). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 1:54 pm.

Mr. Mueller made the motion to return to regular session. Mr. Gabram seconded the motion and it passed unanimously.

The meeting moved into regular session at 4:29 pm

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Gabram made the motion to adjourn. Mr. Mueller seconded and it passed unanimously.

The meeting was adjourned at 4:31 PM.

Justin Madden, Chairman

Charles Walder, Fiscal Officer
Recorded by: J. Dorka