

RUSSELL FIRE-RESCUE STATION

MAY 3,

2017

Chairman Madden called the meeting to order at 1:00 pm. Trustee Gabram and Mueller were present. Fiscal Officer Charles Walder and Trustee Assistant Melissa Palmer were also present.

The following Department Heads were present: Police Chief Tim Carroll, Fire Chief John Frazier, Road Superintendent Gene Layne, Zoning Inspector Shane Wrench.

MINUTES: *Mr. Gabram made the motion to accept the minutes of the Special Meeting held on April 29, 2017, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

MINUTES: *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on April 19, 2017, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

POLICE DEPARTMENT: Chief Carroll reported that on April 28th the drug take back collected 79 pounds and 2 ounces of unused prescription drugs.

LEXIPOL: Chief Carroll asked the Trustees to approve the expense for a law enforcement policy manual. This manual is electronic, and includes all of the laws and policies for the state and will update every time a new law is created. Chief Carroll can chose the policies that the Officers will see and follow.

Mr. Mueller made the motion, at the recommendation of Police Chief Carroll, to approve the Lexipol proposal dated April 7, 2017, for a law enforcement policy manual, updates, training bulletins, and support for an annual fee of \$5,139.00. Mr. Gabram seconded the motion and it passed unanimously.

FIRE DEPARTMENT: Chief Frazier reported that he is waiting on the contract for the new Tander but there are two finance options and the Fiscal Officer is looking into them.

ROAD DEPARTMENT: Mr. Layne reported that First Energy will be trimming trees along the power lines. They are working in Chesterland and then will move to Russell.

Mr. Layne advised the Trustees that the survey to determine the right of way location on Hillbrook Drive is done. A quote for the project and the right of way staking is still needed.

The recycling for March was 38,180 lbs, \$668.20. For all of 2017 the recycling is 117,500 lbs \$2086.00.

Mr. Layne advised the Trustees that he will not be submitting an application for OPWC this year as we have received a grant for the County Line Road Project.

ROAD DEPARTMENT FURNITURE: *Mr. Gabram made the motion, at the recommendation of the Road Superintendent, to approve the donation of two recliner chairs to Habitat for Humanity and the deletion of 6 recliners chairs as the chairs are no longer suitable or needed in their intended purpose. Mr. Mueller seconded the motion and it passed unanimously.*

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REQUEST TO USE TOWNSHIP PROPERTY: *Mr. Mueller made the motion to approve the use of the Russell Township Road Department parking lot by Bruce White, Hyland Landscaping for the purpose of transferring mulch from a truck to a blower on one Saturday on May 13th & 14th, 2017, subject to Township rules, regulations, and continued availability. Mr. Gabram seconded the motion and it passed unanimously.*

ZONING DEPARTMENT: Mr. Wrench advised the Trustees that he is trying to talk with residents before he sends violation letters out.

Mr. Wrench reported that the Zoning Secretary will be attending Public Records Training on May 17th.

ZONING IPAD: The Zoning Inspector is asking the Trustees for an iPad Pro instead of updating his computer. The iPad would be a great tool while he is in the field, and he will use his laptop as the office computer.

Mr. Mueller made the motion to approve the purchase of an Apple iPad Pro 9.7", wifi plus cellular, 128 GB, for a price of \$729.99 plus a \$39.99 per month contract with unlimited data. Mr. Gabram seconded the motion and it passed unanimously.

FISCAL OFFICERS REPORT: *Mr. Mueller made the motion to acknowledge receipt of the 1st quarter 2017 report from the Russell Township Fiscal Officer. Mr. Gabram seconded the motion and it passed unanimously.*

COMMENTS FROM THE PUBLIC WERE RECEIVED.

LEADERSHIP GEAUGA: *Mr. Gabram made the motion to approve funds of \$2,000.00 for Jennifer Dorka to attend the Leadership Geauga Adult Program beginning in September 2017 and ending June 2018. Mr. Mueller seconded the motion and it passed unanimously.*

RUSSELL SCHOOL MEMORIAL: Specks for the Russell School Memorial need to be submitted to the Trustees for their approval. Mr. Madden will meet with Jeanne Schroder from the Russell Historical Society to explain.

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Mueller made the motion to adjourn. Mr. Gabram seconded and it passed unanimously.

The meeting was adjourned at 1:51 pm.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka