

RUSSELL FIRE-RESCUE STATION

May 20, 2015

Chairman Madden called the meeting to order at 5:30 pm. Trustees Gabram and Mueller were present. Fiscal Officer Charles Walder and Police Chief Carroll were also present.

MINUTES: *Mr. Gabram made the motion to accept the minutes of the regular meeting held on May 6, 2015 as presented. Mr. Mueller seconded the motion and it passed unanimously.*

ROAD DEPARTMENT: Mr. Walder reported that the State Salt Contract changed this year with all applications filed online. There are six companies supplying salt this year versus only two last year. The price for salt in Geauga County for summer fill up is \$63.41/ton, and Russell Township has ordered 500 tons which will fill up our salt bin to capacity for winter. The trustees discussed the emergency repair of Harmony Falls Ln, and the Trustees would like to see the quote for the project before making a decision.

REPLACEMENT RESERVE REPORT: Mr. Walder discussed the Miller-Dodson report that outlined recommended reserve money for capital expenses and site improvements for each of the Township's properties. He expressed how important this study is to the future of the Township as well as the budgeting process. Mr. Walder addressed Mr. Mueller's concerns about having a separate account for each department's funds by explaining that each department will have a second line in the budget for carryover to hold the recommended amount of money needed for the suggested improvements each year.

Mr. Mueller made the motion to accept the Replacement Reserve Report Fiscal Year 2016 prepared by Miller-Dodson Associates and authorize the Fiscal Officer to implement the findings. Mr. Gabram seconded the motion and it passed unanimously.

FISCAL OFFICE: Mr. Walder suggested a series of procedural changes that involve high dollar bids. The suggested procedures are that all quotes be sent by the bidder to both the department head and the Fiscal Office to avoid any potential for improper bid modification, deletions, or steering. All quotes should be provided to the trustees as well as the assistant to the trustees for complete review prior to any meeting to award. All quotes must be provided in their entirety without edit, modification, or deletion. Award to department head recommendation should only occur after full review by the fiscal officer, assistant to the trustees and trustees and verification of facts pertaining to the reason for selection, especially if the lowest bid is not chosen.

Mr. Walder discussed the opportunity for Township employees that were invited to tour a CEI secure facility. The facility has extreme security measures that are strictly enforced and all guests must be cleared in advance. This will give Township employees a better understanding of how First Energy handles power outages, and inform employees on how to better communicate accurate information to residents.

RUSSELL FIRE-RESCUE STATION

May 20, 2015

RESOLUTION - TAX ADVANCE REQUEST: *Mr. Mueller made the motion to approve Resolution 2015-6, a Resolution Requesting the Advance of Taxes Collected. Mr. Gabram seconded the motion and it passed unanimously.*

TRANSFER: *Mr. Gabram made the motion to authorize the transfer of \$380,000.00 from STAR Ohio to a 60 month CD at Middlefield Bank for an interest rate of 2.00%. Mr. Mueller seconded the motion and it passed unanimously.*

COMMENTS FROM THE PUBLIC WERE RECEIVED.

FIRE DEPARTMENT - DONATION: *Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the \$200.00 donation from JoAnn Seckel to the Fire Department. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Mueller made the motion to approve the use of the \$200.00 donation for the benefit of the Fire Department staff at the discretion of the Fire Chief. Mr. Gabram seconded the motion and it passed unanimously.

NE OHIO PLANNING & ZONING WORKSHOP: *Mr. Gabram made the motion to approve reasonable and necessary expenses for up to 3 people to attend the NE Ohio Planning and Zoning Workshop in Youngstown, Ohio on June 5th. Mr. Mueller seconded the motion and it passed unanimously.*

EXECUTIVE SESSION: *Mr. Mueller made the motion to move into executive session to consider the appointment and compensation of public employees pursuant to ORC 121.22(G)(1) AND to prepare for bargaining sessions with public employees concerning their compensation and terms & conditions of their employment pursuant ORC 121.22(G)(4). Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into executive session at 6:07pm.

Mr. Gabram made the motion to return to regular session. Mr. Madden seconded the motion and it passed. Mr. Mueller excused himself at 6:50pm due to a prior commitment.

The meeting moved into regular session at 7:09pm.

ROAD DEPARTMENT: VACANCY: *Mr. Gabram made the motion to authorize advertising for a Road Worker Class IIC employee in the Russell Township Road Department. Mr. Madden seconded the motion and it passed.*

Mr. Gabram made the motion to adjourn. Mr. Madden seconded and it passed.

The meeting was adjourned at 7:10 PM.

Justin Madden, Chairman

Charles Walder, Fiscal Officer
Recorded by: J. Dorka