

ADMINISTRATION BUILDING

May 23, 2016

Chairman Madden called the meeting to order at 10:31 am. Trustee Gabram and Mueller were present. Fiscal Officer Charles Walder, and Assistant to the Trustees Melissa Palmer were also present. The following Department Heads were present: Police Chief Tim Carroll, and Zoning Inspector Shane Wrench.

**ZONING DEPARTMENT:** The Trustees went over the email communication procedures with the new Zoning Inspector Mr. Wrench, this way everyone will know what is happening.

Mr. Walder explained that the budget is the available money that can be spent, and the Township's budget is usually between six and eight million dollars. Mr. Walder explained the five year budget for the zoning department, and that the Zoning budget is combined and shared with the General Fund.

It was discussed that the Zoning Inspector will use the unmarked Police car for zoning inspections, and will have a gas card so that the Zoning Department can pay for the gas used while on inspections.

Mr. Wrench told the Trustees that Joyce Builders was appealing the ruling from the Board of Zoning Appeals that denied their variance request.

*Mr. Gabram made the motion to request Ms. Jacobs to represent Russell Township in an appeal from Joyce Builders, appeal #2016-G-75. Mr. Madden seconded the motion and it passed unanimously.*

**POLICE DEPARTMENT:** The Police Budget Workshop started at 11:46 am.

Mr. Walder thanked Chief Carroll, and told the Trustees that the Police Chief accurately tracks the departments money through the year, and also submits the most detailed and accurate budget information of all the departments.

Mr. Walder went over the Police Department five year budget. In 2017 the Police will not have enough cash reserves, and will need to have a levy on the ballot for the general election.

Chief Carroll told the Trustees that he would like to have more part-time officers, that will have a one year probation.

*Mr. Gabram made the motion to go into executive session to discuss the compensation of a public employee pursuant to ORC 121.22 (G) (1). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 12:30pm.

*Mr. Gabram made the motion to move back into regular session. Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into regular session at 12:43 pm.

*Mr. Gabram made the motion to authorize the payment of \$100 per month to Jayne Paullin as officers earnings effective June 1, 2016. Mr. Mueller seconded the motion and it passed unanimously.*

*Mr. Gabram made the motion to adjourn. Mr. Mueller seconded the motion and it passed unanimously.*

TOWNSHIP TRUSTEES

SPECIAL

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The meeting was adjourn at 1:02pm.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka