

RUSSELL FIRE-RESCUE STATION

July 16, 2019

Chairman Madden called the meeting to order at 9:30 am. Trustee Gabram and Mueller were present. Fiscal Officer Karen Walder and Trustee Assistant Melissa Palmer were also present.

The following Department Head was present: Police Chief Tim Carroll.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Special Meeting held on June 6, 2019, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on July 3, 2019, as presented. Mr. Mueller seconded the motion and it passed unanimously.

QUARTERLY REPORTS: *Mr. Mueller made the motion to acknowledge the 2nd Quarter 2019 reports from the Fire, Police, Road, and Zoning departments. Mr. Gabram seconded the motion and it passed unanimously.*

SIDEWALK RAMP: Mrs. Palmer reported that the quote reflected two finishes; broomed finish or exposed aggregate finish. The main difference is the exposed aggregate will have better traction. The Trustees agreed to go with the exposed aggregate for safety concerns.

Mr. Gabram made the motion to authorize the removal of the existing concrete sidewalk, the installation of a new ramped concrete sidewalk with exposed aggregate finish for a cost of \$3,000.00, and landscaping costs of \$325.00, with project costs not to exceed \$4,000.00. Mr. Mueller seconded the motion and it passed unanimously.

FIRE DEPARTMENT PARAMEDIC: *Mr. Mueller made the motion to approve the move of Mr. Scott Habel from EMT-I to Part-time Paramedic due to his successful completion of the Paramedic Program, effective July 1, 2019. Mr. Gabram seconded the motion and it passed unanimously.*

FIRE STATION BOND LEVY REDUCTION: Mrs. Walder reported on the Fire Station Bond levy reduction. When the fire station Bond was refinanced it lowered the cost of the Bond, which in turns means the levy collection can be reduced. Since the levy is coming to its last 2 years, Mrs. Walder has been working with bond council and the auditor's office to determine the proper procedure to reduce collection. Mrs. Walder has been advised by the County Auditor's office that they will handle the calculation and set the collection rate for 2020 at the budget commission hearing in August. The goal is to levy collection of tax dollars to meet exactly what is needed to satisfy the Bond.

BANK RECONCILIATION & FINANCIAL REPORTS: *Mr. Gabram made the motion to acknowledge receipt of the monthly bank reconciliation and financial reports for June, 2019, as submitted by Fiscal Officer Karen Walder. Mr. Mueller seconded the motion and it passed unanimously.*

TRAINING & DEVELOPMENT EXPENSES: Mrs. Palmer reported that the Township will be hosting its first ever Clemans Nelson's training and development for the Trustees and department heads in early August. A request was made for nominal expenditure for meals and any expenses are that needed to help set up the training.

Mr. Gabram made the motion to authorize the expenditure up to \$400.00 for meals and expenses related to the Clemans-Nelson training and development event. Mr. Mueller seconded the motion and it passed unanimously.

RIVER VALLEY RECYCLING: Mrs. Walder reported that the Township has received a new contract with River Valley Recycling. They collect paper and cardboard and the Township is paid based on tonnage. Due to the current turmoil in the recycling industry, River Valley Recycling is unable to continue to offer cardboard and paper recycling at the previous rate. Mrs. Walder stated that the new agreement would drop our reimbursement from \$30/ton to \$15/ton.

Mr. Mueller made the motion to approve the agreement entitled "Waste & Cardboard Paper Agreement" from River Valley Paper Company dated July 1, 2019, indicating a pricing change effective August 1, 2019. Mr. Gabram seconded the motion and it passed unanimously.

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COUNTY LINE ROAD MAGLEX EASEMENT: Chairman Madden reported that there is one parcel on the Russell Township side which will be impacted by the County Line reconstruction project. The roadway redesign affects a small part of the parcel and Russell Township seeks an "Easement for Public Road Purposes", for which the property owner is entitled to compensation, as determined by an appraisal.

Mr. Gabram made the motion to approve the Easement for Public Road Purposes between Russell Township and MagLex Properties LLC, dated July 16, 2019, authorizing the execution of the easement, the recording of the easement, and the payment of \$800.00 to MagLex Properties, LLC. Mr. Mueller seconded the motion and it passed unanimously.

REQUEST FOR USE OF TOWNSHIP PROPERTY: Mrs. Palmer reported that a resident on Music Street will be hosting a reception and asked if they could park cars at the Road Garage. Road Superintendent Gene Layne is aware and happy to allow the resident to use the lot. Mr. Fowler checked with the Police Department as well, and Police Chief Carroll just advised no golf carts are allowed on the roads. Mr. Fowler stated that he is renting a shuttle to transport guests.

Mr. Mueller made the motion to grant permission for resident Kevin Fowler to use the Road Garage parking lot at 3 pm August 3 - 1 am, August 4, 2019, subject to Township rules, regulations, and continued availability. Mr. Gabram seconded the motion and it passed unanimously.

COMMENTS FROM THE PUBLIC WERE RECEIVED.

EXECUTIVE SESSION: *Mr. Gabram made the motion to move into executive session to consider the employment and compensation of a public employee pursuant to ORC 121.22 (G) (1). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 9:49 am.

Mr. Mueller made the motion to return to regular session. Mr. Gabram seconded the motion and it passed unanimously.

The meeting moved into regular session at 9:51 am.

REHIRE COMP TIME: *Mr. Gabram made the motion to authorize 120 hours of compensatory time for Chief Timothy Carroll for 2019. Mr. Mueller seconded the motion and it passed unanimously.*

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Gabram made the motion to adjourn. Mr. Mueller seconded the motion and it passed unanimously.

The meeting was adjourned at 10:04 am.

Justin Madden, Chairman

Karen Walder, Fiscal Officer

Recorded by: J. Sustar