

RUSSELL FIRE-RESCUE STATION

AUGUST 1, 2018

Chairman Madden called the meeting to order at 1:00 pm. Trustee Gabram and Trustee Mueller were present. Fiscal Officer Karen Walder, Trustee Assistant Melissa Palmer and Assistant Prosecuting Attorney Laura LaChapelle were also present.

The following Department Heads were present: Police Chief Timothy Carroll and Zoning Inspector Shane Wrench. Mr. Madden advised that Fire Chief John Frazier and Road Superintendent Gene Layne were excused from the meeting.

ROAD DEPARTMENT: Fiscal Officer Karen Walder advised, on behalf of Road Superintendent, Gene Layne, that Notices of Commencement for the Pekin Road project (RS-RUS-18 The Asphalt Resurfacing of Various Roads in Russell Township), and the paving project (Asphalt Resurfacing of Various Roads for Russell Township), were received from the Geauga County Engineer's Office.

ZONING DEPARTMENT: Mr. Wrench advised that a few permits have been issued recently for new homes to be built.

POLICE DEPARTMENT: Chief Carroll informed the Trustees that two notices have been received regarding the Liquor Permits in the Township. The first regards a new Liquor Permit for the Shell Gas Station. The other regards the renewal of the existing permit for Circle K. The Township has the option of requesting a hearing prior. Chief Carroll advised there have been no issues at either establishment. Trustees' Assistant Melissa Palmer advised that the notice received explained that if there are no issues with an establishment, then a hearing is not required to be held.

DONATION: *Mr. Mueller made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accept the donation from Douglas Jayne, of \$300.00 to the Police Department. Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to approve the use of the \$300.00 donation for the Police Department at the discretion of the Police Chief. Mr. Mueller seconded the motion and it passed unanimously.

FISCAL OFFICER: Mrs. Walder advised that a notice was published in the *Chagrin Valley Times* and *The Maple Leaf* newspapers to request applications and resumes for the Administrative Assistant opening. Ms. Walder said the candidates are encouraged to apply by 4:00pm, on August 6, 2018.

COMMENTS FROM THE PUBLIC WERE RECEIVED

CITIZENS' 511 PARK LEVY REQUEST: Commissioner Roy Podojil presented to the Trustees the 511 Park Commission's Resolution of Necessity for a 0.25 mill, 5 year Levy, along with a Resolution to Proceed, both dated July 5, 2018. Approval by the Board of Trustees is required to permit the 511 Park Commission to proceed with a Levy request.

Mr. Gabram made the motion to approve Resolution 2018-17, A Resolution of Approval, for a new, additional Park Levy by the Russell Township Citizen's Park District at the rate of 0.25 Mills. Mr. Mueller seconded the motion and it passed unanimously.

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED

EXECUTIVE SESSION: *Mr. Gabram made the motion to move into executive session to consider the investigation of complaints against a public employee or official pursuant to ORC 121.22 (G) (1) and employee compensation for a public employee pursuant to ORC 121.22 (G) (1). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 1:14 pm.

Mr. Gabram made the motion to return to regular session. Mr. Mueller seconded the motion and it passed unanimously.

The meeting returned to regular session at 1:32 pm.

COUNSEL: *Mr. Gabram made the motion to hire attorney Andrew Esposito at the rate of \$175.00 per hour for the purpose of advising the Board of Trustees on personnel, human resources, and staffing matters. Mr. Madden seconded the motion.*

The vote: Mr. Mueller: No

Mr. Gabram: Yes

Mr. Madden: Yes

Mr. Gabram made the motion to adjourn. Mr. Mueller seconded the motion and it passed unanimously.

The meeting was adjourned at 1:34 pm.

Justin Madden, Chairman

Karen Walder, Fiscal Officer

Recorded by: J. Paulin