

RUSSELL FIRE-RESCUE STATION

August 2, 2017

Chairman Madden called the meeting to order at 1:00 pm. Trustee Gabram and Mueller were present. Fiscal Officer Charles Walder and Trustee Assistant Melissa Palmer were also present.

**MINUTES:** *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on July 5, 2017, as presented. Mr. Madden seconded the motion, Mr. Gabram abstained and it passed.*

*Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on July 19, 2017, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

**QUARTERLY REPORTS:** *Mr. Mueller made the motion to accept the 2nd Quarter 2017 reports from the Police and Road Departments. Mr. Gabram seconded the motion and it passed unanimously.*

**ACCEPT DONATION:** *Mr. Mueller made the motion, based on the Fire Chief's recommendation, that the Board of Trustees accepts the donation of a Char-broil electric smoker to the Fire Department from a 1-800-Board-Up random drawing. Mr. Gabram seconded the motion and it passed unanimously.*

*Mr. Mueller made the motion to approve the use of the donated electric smoker to benefit the Fire Department at the discretion of the Fire Chief. Mr. Gabram seconded the motion and it passed unanimously.*

**ACCEPT DONATION:** *Mr. Gabram made the motion that the Board of Trustees, based on the Fire Chief's recommendation, accepts the donations of seven numbered and signed art prints and five CDs to the Fire Department from John Pavlish of Legends Corporation. Mr. Mueller seconded the motion and it passed unanimously.*

*Mr. Gabram made the motion to approve the use of the art prints and CDs to benefit the Fire Department at the discretion of the Fire Chief. Mr. Mueller seconded the motion and it passed unanimously.*

**ACCEPT DONATION:** *Mr. Gabram made the motion that the Board of Trustees, based on the Fire Chief's recommendation, accepts the donations of two Franklin Mint metal die cast fire truck models from Mr. Al Zack on behalf of the late Mr. George Vild. Mr. Mueller seconded the motion and it passed unanimously.*

*Mr. Gabram made the motion to approve the use of the die cast model trucks to benefit the Fire Department at the discretion of the Fire Chief. Mr. Mueller seconded the motion and it passed unanimously.*

**ROAD DEPARTMENT:** Mr. Layne advised the Trustees that progress has not been made by the contractor hired to repair the stream damage to Hillbrook Ln. Efforts will be made to get them to attend to the emergency situation.

Mr. Layne advised the Trustees that the back portion of Waterfall Trail is in Chagrin Falls, Mr. Layne has no problem with continuing to maintain the portion of road but this will be an issue when the road is resurfaced. Resurfacing is a capital improvement not a maintenance expense. Documentation on this topic from Chagrin Falls will be forwarded by Road Superintendent Gene Layne to the County Prosecutor for review.

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**SNOW AND ICE CONTROL: COUNTY ROADS:** *Mr. Gabram made the motion to approve the agreement entitled "Snow and Ice Control Agreement among Geauga County Board of Commissioners, Geauga County Engineer and Russell Township Board of Trustees" for the 2017-2018 season. Mr. Mueller seconded the motion and it passed unanimously.*

**CONFERENCE APPROVAL:** *Mr. Mueller made the motion to approve reasonable and necessary expenses for Shane Wrench and Jennell Dahlhausen to attend the APA Cleveland Planning & Zoning Workshop, October 27, 2017, in Mayfield Village, Ohio. Mr. Gabram seconded the motion and it passed unanimously.*

**POLICE:** Chief Carroll advised the Trustees that the Police Station is now an Offer up spot for anyone who buys/sells items online to meet with the buyer/seller to exchange the items in the parking lot or Police Station lobby. The location is under video surveillance. Police Officers are not involved in the transactions.

**OHIO ASSOCIATION OF PUBLIC TREASURERS:** *Mr. Mueller made the motion to authorize reasonable and necessary expenses for Brittany Milite to attend the Ohio APT Annual Conference from October 4-6, 2017, in Maumee. Mr. Gabram seconded the motion and it passed unanimously.*

**FISCAL OFFICER:** Mr. Walder advised the Trustees that the Board of Elections is waiting to hear if the Trustees are going to make the ADA required upgrades to the Town Hall so it can continue to be used as a polling location. The estimated cost would be around \$50,000.00. Mr. Walder advised the Trustees that they should send a letter telling the Board of Elections their intent.

Mr. Walder advised the Trustees that he met with an investment company about potentially investing Township money.

Mr. Walder advised the Trustees that he met with The Illuminating Company about LED street lighting. Mr. Walder advised, at this time, not to upgrade to LED lighting for street lights. He suggested observing other communities who make the change.

**FISCAL OFFICER'S REPORT:** *Mr. Mueller made the motion to acknowledge receipt of the 2nd quarter 2017 report from the Russell Township Fiscal Officer. Mr. Gabram seconded the motion and it passed unanimously.*

**COMMENTS FROM THE PUBLIC WERE RECEIVED.**

**PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.**

*Mr. Mueller made the motion to adjourn. Mr. Gabram seconded and it passed unanimously.*

The meeting was adjourned at 1:51 pm.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka