

RECORD OF PROCEEDINGS

Minutes TOWNSHIP TRUSTEES

SPECIAL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held RUSSELL TOWN HALL

AUGUST 20, 2013

Chairman Dickinson called the meeting to order at 7 P.M. Trustees Justin Madden and Jim Mueller were present. Also present was Fiscal Officer Charles Walder.

MINUTES: *Mr. Madden made the motion to accept the minutes of the Regular Meeting held on August 7, 2013, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

FISCAL OFFICER'S REPORT: Mr. Walder reported that he had attended the County Commissioner's Budget Hearing Tuesday, August 13, 2013. The budget was accepted as presented. A resolution accepting the amounts and rates and authorizing the necessary tax levies is required. *Mr. Mueller moved to approve Resolution 2013-27: a resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Mr. Madden seconded the motion and it passed unanimously.*

Mr. Walder noted that a letter was received announcing the retirement of the current Assistant to the Fiscal Officer, Susan Baker, on January 31, 2014. The letter indicated that it was in her best interest to leave employ for 60 days after her retirement day and return after to work part-time at the Fire Department. Mr. Walder reported that a payout for owed sick and vacation time of roughly \$12,000 would need to be paid to Ms. Baker upon retirement. This payout was anticipated in the 2014 budget. However, a similar payout would need to be paid to Mr. Gallagher, Maintenance Superintendent, upon his retirement in November that was not anticipated.

Mr. Walder indicated that he has been researching obtaining a credit card for the Township with a cash-back reward program. This credit card would be used to pay the Bureau of Workers' Compensation (BWC) premium as suggested by the BWC representative. In using this card to pay the total premium, the Township would receive an early payment discount from BWC as well as cash back from the credit card company. Mr. Walder reported that all of the banks require a resolution indicating that he has authority to act on behalf of the Township when applying for the credit card. *Mr. Mueller moved to approve Resolution 2013-28: a resolution authorizing Fiscal Officer Charles Walder to enter into an agreement with an appropriate financial institution in order to obtain a Russell Township credit card with points and savings to benefit Russell Township. Mr. Madden seconded the motion and it passed unanimously.*

COMMENTS FROM THE PUBLIC WERE RECEIVED AND ACCEPTED.

UNFINISHED BUSINESS: RECYCLING-GTSWMD, ABIBOW, RIVER VALLEY: Mr. Mueller reported that he spoke with the program coordinator of the Geauga Trumbull Solid Waste Management District regarding signing a contract with another company. The program coordinator implied that if the Township signed a contract with another company, they will pull out entirely unless they still were in agreement to collect all of the

Held RUSSELL TOWN HALL

AUGUST 200 2013

glass and cans. If this were to happen, residents would have to separate plastics out, too, as GTSWMD indicated that recycling plastic actually costs them money and they would no longer assume that cost as a service to the Township. Mr. Madden reported that there are five (5) grades of plastics that would have to be separated out for recycling by residents. He would like to provide recycling that does not need this level of sorting. Furthermore, it was discussed that the Township currently pays monthly to recycle cardboard through Rumpke. Mr. Madden indicated that the Township has used this vendor in the past due to the convenience of the slotted bins with locked tops that are provided that ensure cardboard is neatly broken down and recycled properly. However, AbiBow and River Valley will both pay the Township to haul cardboard. Mr. Madden indicated that he wanted to get references and background information on these vendors before any agreement is reached.

HEMLOCK POINT STRUCTURE: The Township recently learned that the Hemlock Point Property is currently an active bankruptcy case. The County Prosecutor was contacted regarding whether or not the Township was exempt from the bankruptcy regulations as it is a public entity. The County Prosecutor is contacting two bankruptcy attorneys for their opinion. Mr. Madden suggested that the Township contact the lien-holders to see if they want to recover the value of the property. The County Prosecutor also informed the Township that house-razing is separate from the removal of the cars on the property and that in order to do so, a similar procedure must be followed for the cars as was proceeding in the removal of the house.

DEPARTMENTAL MERGER: MAINTENANCE DEPARTMENT INTO ROAD DEPARTMENT: Mr. Walder reported that the Road Department would keep its name due to the Road Superintendent's suggestion. The merger will take effect on November 16, 2013 in which time Vince Gambino will begin working out of the Road Department. Mr. Mueller indicated that Gene Layne needs to have input and some free-hand in the merger. Mr. Walder indicated that Gene Layne has been involved and on-board with the merger throughout the entire plan and will continue to be involved in the future development of the merger.

NEW BUSINESS: COPIER CONTRACT: With the departmental merger of the Maintenance Department into the Road Department and the retirement of the Maintenance Superintendent, the current copier in the Maintenance Building will no longer be necessary. Gene Layne will be asked if he has use for this copier or if it is in better condition than the one he has now. If he does not have a use for it, the copier contract will be eliminated.

ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 4:30 P.M., Wednesday, September 4th, in the Russell Fire-Rescue Department.

PURCHASE ORDERS WERE APPROVED AS ATTACHED.

RECORD OF PROCEEDINGS

Minutes TOWNSHIP TRUSTEES

SPECIAL

Meeting

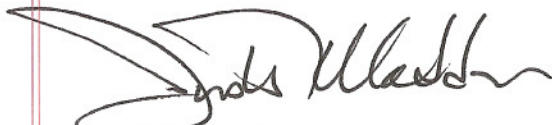
DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held RUSSELL TOWN HALL

AUGUST 20, 2018

Mr. Madden made the motion to adjourn. Mr. Mueller seconded the motion and it passed unanimously.

The meeting was adjourned at 7:36 P.M.


JUSTIN MADDEN

~~James Dickinson~~, Chairman



Charles Walder, Fiscal Officer

Recorded by: B. Milite