

Held RUSSELL FIRE-RESCUESEPTEMBER 04, 2013

Vice Chairman Madden called the meeting to order at 4:30 P.M. Trustee Jim Mueller and Fiscal Officer Chuck Walder were present. Also present were the following Department Heads: Police Chief Carroll, Fire Chief Frazier, Road Superintendent Layne, and Zoning Inspector Machnics. Chairman Dickinson and Maintenance Superintendent Gallagher were excused.

**MINUTES:** *Mr. Mueller made the motion to accept the minutes of the Special Meeting held on August 20, 2013, as presented. Mr. Madden seconded the motion and it passed unanimously.*

**ZONING DEPARTMENT:** Mr. Madden reported that he put a call in to Dr. Kinstle to hear his plans regarding his property on Chillicothe Road. After a brief discussion with Dr. Kinstle, Mr. Madden asked that he contact the Zoning Department regarding issues with his property. Zoning has not heard from Dr. Kinstle as yet. Mr. Machnics stated that he had contacted the Health and Building departments regarding this property and indicated that the next step to take would be to visit Dr. Kinstle personally to discuss the property.

**ROAD DEPARTMENT:** Mr. Layne indicated that no more large projects are anticipated for the year. He also reported that winter salt is in good supply.

**FIRE DEPARTMENT:** Chief Frazier reported that the LifePak defibrillator came in last week; it has been used about ten times since it arrived. He also indicated that the funds from the grant paying for the LifePak will be direct-deposited soon.

**POLICE DEPARTMENT:** Chief Carroll reported that Westwood Elementary has installed a procedure film on the front doors for safety. He also reported that an officer is being sent to Alice training to help instruct the school system in crises.

**FISCAL OFFICER:** Mr. Walder reported that a new computer with the Uniform Accounting Network Software from the State Auditor arrived and is ready for use. The old computer and software is the Township's to keep. *Mr. Mueller made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the "as is" donation from the Auditor of State of Ohio of the following hardware and software: Dell OptiPlex 740 CPU, Dell 19 inch monitor, Dell keyboard and mouse, Dell speaker bar, Windows XP operating system, and Microsoft Office 2007 (Word, Excel, PowerPoint, & Outlook).* Mr. Madden seconded the motion and it passed unanimously.

**NEW BUSINESS-HEALTH DISTRICT LEVY:** The Geauga County Health District is proposing a renewal and new levy for the November ballot due to defunding of grants from the state. The Geauga County Health District provides 36 services that focus on prevention through maintaining septic, swimming



## RECORD OF PROCEEDINGS

Minutes of TOWNSHIP TRUSTEES

REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10146

Held RUSSELL FIRE-RESCUE

SEPTEMBER 4, 2013

pools, restaurants, drinking water, etc. as well as providing a number of personal services to the communities. Although the Health District has the authority to assess the Township, they have not come for an assessment since the last levy was passed. As such, they are seeking a resolution of support for the levies. *Mr. Mueller made the motion to adopt Resolution 2013-28, a resolution of support for the Geauga Health District Renewal and Additional 0.10 mill levy. Mr. Madden seconded the motion and it passed unanimously.*

**COMMENTS FROM THE PUBLIC WERE RECEIVED AND ACCEPTED.**

**UNFINISHED BUSINESS-ANNETTE SCOTT PROPERTY:** The Township recently learned that it is not barred by the state from continuing with the razing of the structure on Annette Scott's property as it is a health and public safety concern. The Township has sent a letter to any possible lien-holder on this property that indicates he or she has 30 days to respond to the Township and provide detail of their plan for the structure; if no interest is expressed within 30 days, the Township is able to conduct the demolition of the structure.

**RECYCLING UPDATE:** Mr. Madden reported that the Township will stay with the Geauga-Trumbull Solid Waste Management District for its recycling; however, for recycling cardboard and newspaper, the Township will use River Valley who will pay \$30.00/ton and will provide slotted bins.

**ANNOUNCEMENTS:** The Township Fiscal Officer, Trustees, and Department Heads are holding informal sessions on September 14<sup>th</sup> at 10 A.M. and on September 24<sup>th</sup> at 7 P.M. The current state of Township finances will be described. Both events will be held in the Russell Town Hall. Look for a home mailing with a lot more details to arrive at all Russell residences at the end of this week.

The next regular Trustees' meeting will be held at 7 P.M., Wednesday, September 18<sup>th</sup>, in the Russell Township Fire-Rescue station.

**EXECUTIVE SESSION:** *Mr. Mueller made the motion to move into executive session to consider the compensation of personnel, pursuant to O.R.C. 121.22 (G) (1). Mr. Madden seconded the motion and it passed unanimously.*

The meeting moved into executive session at 5:07 P.M.

*Mr. Mueller made the motion to return to regular session. Mr. Madden seconded the motion and it passed unanimously.*

The meeting moved into regular session at 5:24 P.M.

RECORD OF PROCEEDINGS

Minutes of TOWNSHIP TRUSTEES

REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held RUSSELL FIRE-RESCUE

SEPTEMBER 04, 2013

Mr. Mueller made the motion to approve the conversion of 80 hours of vacation to a cash payout for Sergeant Randy Bialosky for the benefit of the Township. Mr. Madden seconded the motion and it passed unanimously.

Mr. Mueller made the motion to adjourn. Mr. Madden seconded the motion and it passed unanimously.

The meeting was adjourned at 5:25 P.M.

  
Justin Madden, Vice Chairman

Charles Walder, Fiscal Officer

Recorded by: B. Milite