

RUSSELL FIRE-RESCUE STATION

SEPTEMBER 17, 2014

Chairman Madden called the meeting to order at 5:30 P.M. Trustees Jim Mueller and Gary Gabram were present. Also present was Fiscal Officer Chuck Walder and Fire Chief John Frazier.

MINUTES: *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on September 3, 2014, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

ROAD DEPARTMENT: *The invoices were received for the Hemlock Point Road project which came in under-budget. Mr. Mueller made the motion to approve the first and final payment of the local portion for the Asphalt Resurfacing of Hemlock Point Road, TR 155, OPWC Project #CGZ06 in the amount of \$44,700.25 to Ronyak Paving, Inc. Mr. Gabram seconded the motion and it passed unanimously.*

HEMLOCK POINT ROAD-OPWC DISBURSEMENT REQUEST: *Mr. Gabram made the motion to authorize Justin Madden, Trustee, and Charles Walder, Fiscal Officer, to sign Appendix E, Disbursement Request Form and Certification, Hemlock Point Road Improvement, OPWC Project #CGZ06. Mr. Mueller seconded the motion and it passed unanimously.*

LARKSPUR LANE-PAYMENT APPROVAL: *Mr. Gabram made the motion to approve the first and final payment for the asphalt resurfacing of Larkspur Lane, TR 154, in the amount of \$40,920.00 submitted by Ronyak Paving, Inc. Mr. Mueller seconded the motion and it passed unanimously.*

A letter was received from the Geauga County Board of Commissioners stating that action is being taken on the dedication of Stillwater Drive to Russell Township. The road is not on the paving plan for this year.

POLICE DEPARTMENT: *Due to changes in OPERS, Lieutenant Scott McDermott is requesting early retirement and rehire. There will be no interruption to his service to the Township as this would merely be a paperwork issue brought on by OPERS changes in benefits. Mr. Mueller made the motion to authorize the compensation change for Scott McDermott to \$72,479.41 per year to continue on as Lieutenant and Constable, Russell Police Department, effective when his OPERS benefits begin. Mr. Gabram seconded the motion and it passed unanimously.*

FIRE DEPARTMENT: *Mr. Gabram made the motion to hire David R. Cooley as a part-time paramedic at the beginning salary of \$17.4167 per hour, per Salary Schedule 19, effective October 1, 2014, pending the completion of all paperwork with the Fiscal Officer. Mr. Mueller seconded the motion and it passed unanimously.*

CONFERENCE APPROVAL: *Mr. Gabram made the motion to approve reasonable and necessary expenses for up to two individuals to attend the APA Cleveland Planning and Zoning Workshop, October 24, 2014, in Westlake, Ohio. Mr. Mueller seconded the motion and it passed unanimously.*

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FUNDS TRANSFER: *Mr. Mueller made the motion to approve Resolution 2014-17 authorizing the following transfer of funds: \$750.00, from Principal payment (bond), line item 3101-810-810-000, to Tax Collection, line item 3101-220-314-0000. Mr. Gabram seconded the motion and it passed unanimously.*

BANKING RESOLUTION: *Mr. Gabram made the motion to approve Resolution 2014-16, a Resolution authorizing a new township bank and isolation account with Middlefield Banking Company in order to control and isolate ACH transactions. Mr. Mueller seconded the motion and it passed unanimously.*

FACILITIES PLAN: *Mr. Walder suggested the Trustees consider hiring an outside company to prepare a Capital Assessment Study which would outline when capital improvements are required to Township properties so that the township can follow a replacement schedule and be properly budgeted.*

COMMENTS FROM THE PUBLIC WERE RECEIVED AND ACCEPTED.

RESOLUTION OF APPRECIATION: *Mr. Mueller made the motion to pass Resolution 2014-18: A Resolution of Appreciation upon the Retirement of Russell Township Zoning Inspector Ric Machnics. Mr. Gabram seconded the motion and it passed unanimously.*

COUNTY LINE RESURFACING PLAN: *Mr. Walder reported that he and Road Superintendent Gene Layne met with Hunting Valley on September 15 to discuss resurfacing County Line Road. The proposed project from Hunting Valley is very aggressive and costly (estimated \$2.3 million). Hunting Valley's engineer is researching grant money in District 1 to cover some of the cost. In addition, the Geauga County Engineer's Office is investigating doing the engineering and obtaining District 7 grant money. At this time, Russell Township has not budgeted funds for this project.*

SEWER TIE-IN UPDATE: *The sewer tie-ins are completed for the Town Hall and Old Fire Station. The administration building tie-in still needs to be done; however, the tie-in will require a grinder and pump which was not in the original plans. A new estimate will be generated for the new cost.*

TOWN HALL INFORMATION MEETINGS: *The dates for Town Hall Meetings to discuss the current financial state of the Township are set for October 22, 2014 at 7 P.M. and October 25, 2014, at 10 A.M.*

ANNOUNCEMENTS: *The next regular Trustees' meeting will be held at 1 P.M., Wednesday, October 1st, in the Russell Township Fire-Rescue Station.*

Household Hazardous Waste Collection will be held at the Engineer's Yard, Merritt Drive, from 9 A.M. to noon on September 20th.

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Board of Zoning Appeals: Vacancy, Apply before noon on October 15, 2014.

EXECUTIVE SESSION: *Mr. Gabram made the motion to move into executive session to consider the compensation and discipline of public employees, pursuant to O.R.C. 121.22(G)(1). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 6:28 P.M.

Mr. Mueller made the motion to return to regular session. Mr. Gabram seconded the motion and it passed unanimously.

The meeting moved into regular session at 7:15 P.M.

Mr. Mueller made the motion to adjourn. Mr. Gabram seconded the motion and it passed unanimously.

The meeting was adjourned at 7:16 P.M.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: B. Milite