

## RECORD OF PROCEEDINGS

Minutes TOWNSHIP TRUSTEES

REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Hel RUSSELL FIRE-RESCUE

SEPTEMBER 18, 2013

Chairman Dickinson called the meeting to order at 7 P.M. Trustees Justin Madden and Jim Mueller were present. Also present was Fiscal Officer Chuck Walder.

**MINUTES:** *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on September 4, 2013, as presented. The vote was Mr. Mueller yes, Mr. Madden yes, and Mr. Dickinson abstain.*

**FISCAL OFFICER:** In order for the township to fill out the form for Medical Mutual granting early renewal for health care, an employer representative had to be chosen. *Mr. Madden made the motion to authorize Fiscal Officer Charles Walder as Employer Representative for Russell Township to Medical Mutual. Mr. Mueller seconded the motion and it passed unanimously.*

*Mr. Mueller made the motion to approve the early renewal of the current health insurance coverage for Russell Township officials and full-time employees effective December 1, 2013. Mr. Madden seconded the motion and it passed unanimously.*

Mr. Walder reported that the Russell Township Policy Manual will be developed in the near future as the final draft is currently being reviewed. He indicated that there would be a slight delay to finishing the manual as a few job description anomalies were found and desk audits were ordered to determine exempt versus nonexempt employees.

**ACA COMMITTEE CREATED:** Trustee Justin Madden, Fiscal Officer Chuck Walder, and Fire Chief John Frazier created a committee that will deal in-depth with the Affordable Care Act and its requirements. Mr. Walder reported that the township is currently using the ADP payroll service for information about the healthcare act and compliance.

**COMMENTS FROM THE PUBLIC WERE MADE AND ACCEPTED.**

**RECYCLING PROGRAM:** Mr. Madden reported that the township will use River Valley Recycling for cardboard and newspaper; River Valley pays \$30 per ton and provides us with the desired slotted bins. For glass and plastics, the township will continue to use the Geauga-Trumbull Solid Waste District.

**HEMLOCK POINT ROAD STRUCTURE:** It was reported that two of the letters sent to the lien holders on the Hemlock Point Road structure were returned without signatures, including Annette Scott and First Franklin. Alternate addresses are being searched for. The *Moving Ohio Forward* Grant was discussed in terms of paying for the demolition of the structure. It was decided that this grant would not be pursued as the township would be far behind on the list and likely would not receive money towards it. Also, in order to comply with the grant, the demolition expenses would be more costly.

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**HEMLOCK POINT ROAD CAPITAL IMPROVEMENTS:** Through the good efforts of the County Engineer's Office, the Russell Road Superintendent, and the Russell Trustees, the township has been awarded an OPWC grant to resurface Hemlock Point Road. The grant covers \$250,000 of the \$300,000 estimate needed to move forward with this project. Mr. Mueller indicated that this project will be purely a resurfacing project and the road will not be widened or altered.

*Mr. Mueller made the motion to approve Resolution 2013-30, a Resolution of Convenience and Necessity for the Improvement of Hemlock Point Road (TR 155), which authorizes the Geauga County Engineer to prepare engineering plans for the improvement of Hemlock Point Road between Music Street (TR 146) and Kinsman Road (SR 87) in Russell Township. Mr. Madden seconded the motion and it passed unanimously.*

*Mr. Mueller made the motion to authorize Justin Madden to serve as the Chief Executive Officer and Certifying Representative to apply for Ohio Public Works Commission State Capital Improvement Program (SCIP) or Local Transportation Improvement Program (LTIP) funding to help finance the proposed project entitled Hemlock Point Road Resurfacing. Mr. Madden seconded the motion and it passed unanimously.*

**BZA: REPLACEMENT FOR CHARLES JOHNS:** A letter was received from Charles Johns indicating his preference not to be re-appointed to the Board of Zoning Appeals at the end of his term in December. The Trustees accept his resignation with regret. Applications will be solicited in September and October with interviews at the end of October. The new term will begin effective January 1<sup>st</sup>, 2014.

**CEMETERY DONATION:** A generous donation was made to the Briar Hill Church and cemetery fund from a family who recently used the church for burial services. The family was very pleased with the church as well as with Cemetery Sexton Mary Mobilia. *Mr. Mueller made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the \$100.00 donation from the use of the Briar Hill building. Mr. Madden seconded the motion and it passed unanimously.*

**BRIAR HILL USE:** The use of the Briar Hill church was discussed. It was decided that a policy paper on the use of the Briar Hill building, similar to the one used for the Town Hall, be filled out prior to the use of the church and coordinated with the Assistant to the Trustees. Liability waivers will also be required.

**ANNOUNCEMENTS:** A Town Hall public meeting will be held on September 24<sup>th</sup> at 7 P.M. The current state of Township finances will be described.

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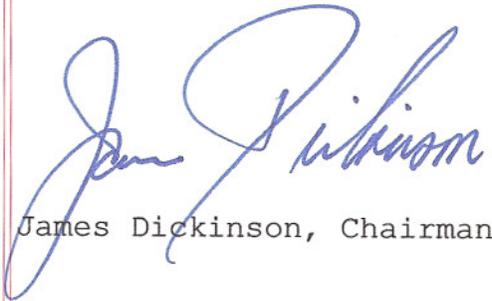
Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

HeRUSSELL FIRE-RESCUE

SEPTEMBER 18, 2013

The next regular Trustees' meeting will be held at 4:30 P.M., Wednesday, October 2nd, in the Russell Township Fire-Rescue station.

  
James Dickinson, Chairman



Charles Walder, Fiscal Officer

Recorded by: B. Milite