

RUSSELL FIRE-RESCUE STATION

September 18, 2019

Chairman Madden called the meeting to order at 5:30 pm. Trustee Gabram and Trustee Mueller were present. Fiscal Officer Karen Walder was absent. Trustee Assistant Melissa Palmer was present.

The following Department Heads were present: Police Chief Tim Carroll.

**CLERK PRO TEM:** In the Fiscal Officer's absence, Board of Trustees Chairman Justin Madden appointed Melissa Palmer to serve as clerk pro tem.

**MINUTES:** *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on September 4, 2019, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

**GUESTS: BOY SCOUTS: CITIZENSHIP BADGE:** The Boy Scouts are working towards getting their Citizenship Badge and they must witness a form of a government meeting and talk to the Trustees. One of the Boy Scouts asked what kind of issues are going on in the community and ways they are able to help. Trustee Mueller stated that one of the most important roles as a Township Trustee is to set the budget, control the budget, and make sure spending isn't getting out of control. Chairman Madden stated that the other thing that the Trustees try to do is be available to the community in open meetings, where people are able to ask questions or voice concerns. Mr. Madden welcomed the Boy Scouts to come to Trustee meetings and voice any concerns they have for their community. Trustee Gabram stated that the Fire Department offers a junior program for residents who want to become involved with drills and certain responsibilities within the Fire Department.

**POLICE DEPARTMENT DISPOSAL OF PROPERTY:** Chief Carroll stated he would like to seek approval for disposal of old computers and a printer. The dates range from 1997 to 2007. Chief Carroll seeks approval to remove the hard drive and then disposal of the remaining device.

*Mr. Gabram made the motion, at the recommendation of the Police Chief Carroll, to dispose of township property itemized on the list "Russell Police Department: Computer Inventory Destruction Request", dated September 11, 2019, as each item on the list is not needed for public use, is obsolete, or is unfit for public use. Mr. Mueller seconded the motion and it passed unanimously.*

**BANK RECONCILIATION & FINANCIAL REPORTS:** *Mr. Mueller made the motion to acknowledge receipt of the monthly bank reconciliation and financial reports for August, 2019, as submitted by Fiscal Officer Karen Walder. Mr. Gabram seconded the motion and it passed unanimously.*

**COMMENTS FROM THE PUBLIC WERE RECEIVED.**

**AUDITOR'S LAND SALE:** *Mr. Mueller made the motion to decline to participate in the October 10, 2019 County Auditor's Forfeited Land Sale of Permanent Parcel No. 28-022403. Mr. Gabram seconded the motion and it passed unanimously.*

**EXECUTIVE SESSION:** *Mr. Gabram made the motion to move into executive session to consider the sale of unneeded, obsolete, or unfit property under R.C. 505.10 because disclosure of information would result in a competitive advantage, pursuant to ORC 121.22 (G) (2) AND to consider the employment and compensation of a public employee pursuant to ORC 121.22 (G) (1). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 6:05 pm.

*Mr. Mueller made the motion to return to regular session. Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into regular session at 7:04 pm.

**PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.**

*Mr. Gabram made the motion to adjourn. Mr. Madden seconded the motion and it passed unanimously.*

The meeting was adjourned at 7:04 pm.

Justin Madden, Chairman

Karen Walder, Fiscal Officer

Recorded by: J. Sustar