

RUSSELL FIRE-RESCUE STATION

OCTOBER 1, 2014

Chairman Madden called the meeting to order at 1:00 P.M. Trustees Jim Mueller and Gary Gabram were present. Also present was Fiscal Officer Chuck Walder. The following department heads were present: Police Chief Tim Carroll, Fire Chief John Frazier, Road Superintendent Gene Layne, and Zoning Inspector Diana Steffen.

MINUTES: *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on September 17, 2014, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

ZONING DEPARTMENT: Ms. Steffen reported that the Zoning Department is very busy. 12 permits were issued for September. She also reported that new septic rules will be effective in January.

POLICE DEPARTMENT: Police Chief Carroll reported that the drug drop off box generated 77 pounds of unused prescription drugs.

The U.S. Department of Justice vest grant was approved.

Chief Carroll also reported that he is looking at new desktop computers for the department.

ACCEPT DONATION: *Mr. Mueller made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the \$50.00 donation from Russell resident Dr. Webersinn to the Police Department. Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to approve the use of the \$50.00 donation for the Police Department at the discretion of the Police Chief. Mr. Mueller seconded the motion and it passed unanimously.

FIRE DEPARTMENT: Chief Frazier reported that he is looking into having the siren from the Old Fire Station hooked up for use for severe weather warnings. An electrician tested the circuits and found that they were still in working condition.

RESIGNATION: *Mr. Gabram made the motion to accept the resignation of Lieutenant James Bell from the employ of Russell Township, effective September 24, 2014. Mr. Mueller seconded the motion and it passed unanimously.*

ROAD DEPARTMENT: Road Superintendent Layne reported that he has received the new salt contract pricing which is \$55.32 per ton.

The recycling center paving project is completed. Friday is the tentative date to move the bins over back to the Old Fire Station.

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HEALTHCARE COOPERATIVE: Representative Megan Toitch from the Healthcare Cooperative spoke about the health insurance options available through the cooperative and the cost savings to the Township. The policy wouldn't change and the carrier would remain Medical Mutual. Slight revisions would have to be made to our current vision insurance plan. Before any action is done, the Trustees agreed to share the new plan with employees to discuss any questions or comments.

FUND TRANSFER: *Mr. Gabram made the motion to approve Resolution 2014-20 authorizing the following transfer of funds: \$10,000.00 from Capital Account: Machinery, Equipment, and Furniture, line item 2031-760-740-0000, to Expense Account: Operating Supplies-Salt, line item 2031-330-420-0011. Mr. Mueller seconded the motion and it passed unanimously.*

PERSONNEL POLICY MANUAL REVISION: *Mr. Gabram made the motion, at the recommendation of the Fiscal Officer, to approve the revision to Personnel Policy Manual section 6.13, Classification and Compensation: Uniform Allowance. Mr. Madden seconded the motion. The vote was as follows: Mr. Gabram yes, Mr. Madden yes, Mr. Mueller abstain.*

FISCAL OFFICER'S REPORT: *Mr. Walder reported that the quote has been received from Quality Excavating for the Administration Building sewer tie-in. The tie-in, now requiring a lift station and push system, is estimated to cost \$24,566.00. The original quote was \$13,910.00. Mr. Mueller made the motion to approve the revised estimate from Quality Excavating for an amount of \$24,566.00 to perform the sewer tie-in, pump, and lift station installation for the Administration Building. Mr. Gabram seconded the motion and it passed unanimously.*

AUCTION: *Mr. Mueller made the motion to approve, pursuant to ORC 505.10, the attached items identified as Russell Township Auction List 2014 Final to be disposed of at auction; the items being obsolete, not needed for public use, or unfit for the use for which they were acquired. Mr. Gabram seconded the motion and it passed unanimously.*

RESOLUTION OF APPRECIATION: *Mr. Mueller made the motion to pass Resolution 2014-21: A Resolution of Appreciation to Fred Cuffari for his service to Russell Township. Mr. Gabram seconded the motion and it passed unanimously.*

TOWN HALL USE: *Mr. Gabram made the motion to grant permission for the Hackamore Woods HOA to use the Town Hall from 3 p.m. - 9 p.m. on November 6, 2014, subject to Township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.*

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ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 5:30 P.M., Wednesday, October 15th, in the Russell Township Fire-Rescue Center.

Heritage Home Program is still available. Technical remodeling assistance is available through the Heritage Home Program. Owner occupied homes that are 50 years old or older in Russell Township are eligible. Call 216-426-3116 or email HHP@heritagehomeprogram.org for more information.

Kiko Auction is October 4th at 10 a.m.; preview October 3rd from 1 p.m.-3 p.m. at the Road Garage 15625 Chillicothe Rd.

Town Hall Meetings: Status and Fiscal Update, October 22nd at 7 p.m. and October 25th at 10 a.m.

Board of Zoning Appeals: Vacancy, apply with letter and resume before noon October 15th.

Used Motor Oil Recycling will continue through October 31st (7:30 a.m.-3 p.m. at the Road Department Garage, 15625 Chillicothe Rd).

Mr. Mueller made the motion to adjourn. Mr. Gabram seconded the motion and it passed unanimously.

The meeting was adjourned at 2:08 P.M.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: B. Milite