

RECORD OF PROCEEDINGS

Minutes TOWNSHIP TRUSTEES

REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Hemlock RUSSELL FIRE-RESCUE

OCTOBER 2, 2013

Chairman Dickinson called the meeting to order at 4:30 P.M. Trustees Justin Madden and Jim Mueller were present. Also present was Fiscal Officer Chuck Walder. The following department heads were present: Fire Chief John Frazier, Police Chief Tim Carroll, and Road Superintendent Gene Layne.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on September 18, 2013, as presented. Mr. Madden seconded the motion and it passed unanimously.*

DEPARTMENTAL REPORTS: *Mr. Madden made the motion to acknowledge the receipt of the Fire, Police, Maintenance, and Road Third Quarter 2013 Departmental Reports. Mr. Mueller seconded the motion and it passed unanimously.*

POLICE DEPARTMENT: Chief Tim Carroll stated that two donations were received by the Police Department, including a \$50.00 donation from a resident and a donation from University Hospitals for 5 trauma kits for the Police vehicles. The Trustees extended their appreciation for the generous donations.

Mr. Madden made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the donation of \$50.00. Mr. Mueller seconded the motion and it passed unanimously.

Mr. Mueller made the motion to approve the use of the \$50.00 donation for the Police Department at the discretion of the Police Chief. Mr. Madden seconded the motion and it passed unanimously.

OPBA MEETING: The OPBA quarterly meeting will be scheduled for October.

ROAD DEPARTMENT: Mr. Layne reported on the future project for the repaving of County Line Road. He is looking into the funding opportunities and the prospective work that needs to be done to the road. The estimated start date for the project is in 2017.

ZONING: Mr. Madden reported that the Zoning Department had met with Dr. Kinstle regarding his property on the south side of the Shell Gas Station. The Zoning Department is currently waiting for a follow-up meeting with him. Mr. Madden reported that he was pleased with Dr. Kinstle's response.

The Hemlock Point Road structure was discussed. It was reported that the Trustees were not successful in serving Ms. Scott two letters. Publication was made in two newspapers, the News-Herald and the Plain Dealer; a notification was also posted on the door of the structure. However, a letter was received from the Corporate Agent for First Franklin bank stating that clarification needed to be made as to which First Franklin to deliver the notice to. A

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seconded letter was drafted and sent to the Corporate Agent, but the 30 day clock for the notice was restarted. Mr. Madden reported that the project cannot be started until we receive a letter back from First Franklin. Furthermore, the cars on the property were discussed. They are a separate issue from the structure; in order to begin the process of the removal of the junk cars, a 14 day notification needs to be sent. The junk car research and notice will be prepared after the 30 day waiting period for the structure ends.

The Board of Zoning Appeals application deadline is October 15th at 4:00 P.M. Interview dates will be decided at the next Trustees meeting.

FIRE DEPARTMENT: Chief Frazier reported that the Fire Department had offered assistance to Jekyll's Restaurant in Chagrin Falls.

The Trustees extended their appreciation to Steve Jones, UH Geauga Medical Center's President, for the donation of a new CPR Machine. Mr. Jones reported that every fire department in Geauga County would be receiving one of these machines due to the critical need of EMS. These new technologies are advantageous due to their consistency and standardization of the CPR it delivers. Jones stated that these machines will create higher performance in the fire departments and are very easy to learn to use.

FISCAL OFFICER'S REPORT: Mr. Walder reported that a date needed to be scheduled for the next and final Town Hall Meeting. The tentative date of October 22nd at 7 P.M. was set.

TOWN HALL USE REQUEST: *Mr. Mueller made the motion to grant permission for the Hemlock Hills Swim Association to use the Town Hall on Thursday, October 17 at 7 P.M., subject to Township rules and Regulations. Mr. Madden seconded the motion and it passed unanimously.*

COMMENTS FROM THE PUBLIC WERE MADE AND ACCEPTED.

CLEVELAND RESTORATION SOCIETY: Thomas Jorgensen, CEO of the Cleveland Restoration Society, spoke about the advantages of the Heritage Home Program that the Cleveland Restoration Society has. This program offers a variety of services, including low interest loans and free guidance to homeowners of houses that are 50 years and older. The program was designed to provide incentive for preservation of old homes and could be of interest to Russell Township as there are 1,000 homes over 50 years old. The Township would have to pay \$2,600 per year in order to participate in this program for the entire Township. Historical Society President Jeanne Schroeder implied that this program may be of interest the Historical Society.

HISTORICAL SOCIETY: President Jeanne Schroeder reported that the Historical Society filed for a grant with the Ohio Historical Society for the Russell School Memorial but were

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not eligible by guidelines as the school was not on the national register of historical sites.

Ms. Schroeder reported on the current state of the Town Hall and what updates and repairs may be needed to the electricity, handicap ramp, the entry steps, and basement. Mr. Walder reported that the Township started a list of improvements and maintenance issues for the Town Hall, too; a draft plan was created of the items that need to be addressed. A meeting will be scheduled between Russell Township and the Historical Society to start a plan on updating and repairing the Town Hall.

ANNOUNCEMENTS: The Township Fiscal Officer, Trustees, and Department Heads are holding another informational session on October 22nd at 7 P.M. The current state of Township finances will be described.

The next regular Trustees' meeting will be held at 7 P.M., Wednesday, October 16th, in the Russell Township Fire-Rescue station.

EXECUTIVE SESSION: *Mr. Madden made the motion to move into executive session to consider the compensation of personnel, pursuant to O.R.C. 121.22(G)(1). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 5:55 P.M.

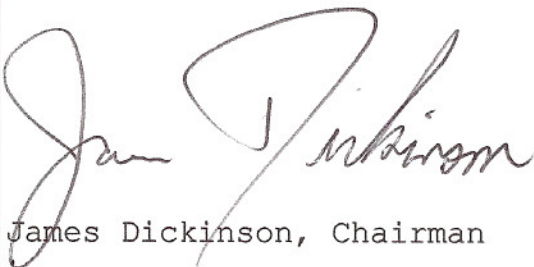
Mr. Mueller made the motion to return to regular session. Mr. Madden seconded the motion and it passed unanimously.

The meeting moved into regular session at 6:14 P.M.

Mr. Dickinson made the motion, at the recommendation of Fire Chief Frazier, to hire Kevin Niebes, as an entry level firefighter/EMT with the effective start date pending the receipt of all paperwork. Mr. Mueller seconded the motion and it passed unanimously.

Mr. Madden made the motion to adjourn. Mr. Mueller seconded the motion and it passed unanimously.

The meeting was adjourned at 6:17 P.M.



James Dickinson, Chairman



Charles Walder, Fiscal Officer

Recorded by: B. Milite