

RUSSELL FIRE-RESCUE STATION

October 18, 2017

Chairman Madden called the meeting to order at 5:30 pm. Trustee Gabram and Mueller were present. Fiscal Officer Charles Walder and Trustee Assistant Melissa Palmer were also present.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on September 20, 2017, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

QUARTERLY REPORTS: *Mr. Gabram made the motion to acknowledge receipt the 3rd Quarter 2017 departmental reports from the Fire, Police, Road, and Zoning Departments. Mr. Mueller seconded the motion and it passed unanimously.*

FISCAL OFFICER: Mr. Walder advised the Trustees that he presented a 3rd quarter report to them via email.

UNCLAIMED FUNDS CLAIM: *Mr. Gabram made the motion to approve Resolution 2017-20 requesting the distribution of funds owned by Russell Township & currently being held in the custody of the Geauga County Auditor's Office, and authorizing Brittany Milite as the official claimant for those funds. Mr. Mueller seconded the motion and it passed unanimously.*

DISPOSAL OF TOWNSHIP EQUIPMENT: *Mr. Mueller made the motion, at the recommendation of the Fiscal Officer, to dispose of Township property itemized on Items for Disposal List #10182017-1 as each item on the list is no longer useable, suitable, or needed for its intended purpose.*

COMMENTS FROM THE PUBLIC WERE RECEIVED.

BOARD OF ELECTIONS: *Mr. Mueller made the motion to authorize Fiscal Officer Charles Walder to execute the Contract for Election Day Polling Location with the Geauga County Board of Elections. Mr. Gabram seconded the motion and it passed unanimously.*

TOWN HALL USE: *Mr. Gabram made the motion to grant permission for the Geauga County Board of Elections to use the Town Hall from 5:30 am - 9:00 pm, on November 7, 2017, subject to Township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.*

LARSEN ROOF PROPOSAL: Mr. Walder advised the Trustees that everyone selected roof A from the proposed drawings of the old Fire Station, and Mr. Walder would like to move forward with the roof replacement.

Mr. Mueller made the motion to authorize project funds in the amount of \$12,000.00 for Larsen Architects, of Lakewood, Ohio, for working drawings and services as outlined in the proposal by JP Ptacek, dated October 9, 2017 for improvements to the Township owned property at 14921 Chillicothe Road. Mr. Gabram seconded the motion and it passed unanimously.

INTERNATIONAL PHONE REIMBURSEMENT: *Mr. Mueller made the motion to authorize the reimbursement of expenses for a one month international phone plan, not to exceed \$60.00, to enable communication with Jennifer Dorka. Mr. Gabram seconded the motion and it passed unanimously.*

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Mr. Mueller advised the board that he received a phone call from a concerned resident that because of updates to the waste water treatment plant the outdoor lighting is very bright, and there is concern that they expanded the plant. Mr. Mueller expressed his concern that the Township has an agreement with the plan that they can make updates to keep the quality of the plant updated, but are not to expand the capacity of the plant. Mr. Mueller asked Melissa Palmer to look into this.

EXECUTIVE SESSION: *Mr. Gabram made the motion to move into executive session to confer with an attorney concerning a dispute that is the subject of pending court action pursuant to ORC 121.22 (G)(3). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 5:55 pm.

Mr. Mueller made the motion to return to regular session. Mr. Gabram seconded the motion and it passed unanimously.

The meeting moved to regular session at 6:18 pm.

MOTION: *Mr. Gabram made the motion to approve the agreement granting easement between Hackamore Woods homeowners association, the Russell Township Board of Trustees, and the grantors Stanforth, Miller, & Thrush. Approved as to form by Assistant Prosecutor Kate Jacob on October 18, 2017. Mr. Mueller seconded the motion and it passed unanimously.*

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Mueller made the motion to adjourn. Mr. Gabram seconded and it passed unanimously.

The meeting was adjourned at 6:19 pm.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka