

RUSSELL FIRE-RESCUE STATION

NOVEMBER 18,

2015

Chairman Madden called the meeting to order at 1:00 pm. Mr. Gabram was present. Fiscal Officer Charles Walder was also present.

Mr. Mueller was absent with apologies.

THEN AND NOW PURCHASE ORDER: Mr. Walder explained to the trustees that the bill from Chagrin Valley Paving came in and there was no purchase order made. The money was appropriated but somehow the purchase order never got written. The bill is 21,000.00 less than the purchase order, the remaining money will go back to the Road Department funds.

Mr. Gabram made the motion to approve Resolution 2015-14: A resolution to approve Then and Now Purchase Order 118-15 to Chagrin Valley Paving, Inc. for the amount of \$247,370.00. Mr. Madden seconded the motion and it passed.

PAYMENT APPROVAL: *Mr. Gabram made the motion to approve the first and final payment for the Improvement of Stillwater Drive (TR 152), South Deepwood Lane (TR 324), North Deepwood Lane (TR 325), Deepwood Drive (TR 326), and Fox Run (TR 327) in the amount of 226,460.00 to Chagrin Valley Paving, Inc. Mr. Madden seconded the motion and it passed.*

TEMPORARY APPROPRIATIONS 2016: Mr. Walder had provided the Trustees with his 2016 worksheets for the 2016 temporary appropriations. The resolution 2015-15 is to have the Trustee's approve the temporary appropriations for 2016 as provided to the County Auditor.

Mr. Gabram made the motion to adopt the Temporary Township Annual Appropriation Resolution 2015-15 for the fiscal year ending December 31, 2016, as recommended by the Fiscal Officer. Mr. Madden seconded the motion and it passed.

GEAUGA TOWNSHIP ASSOCIATION: Mr. Walder would like to host a seminar on 5 years budgeting for Fiscal Officers and Trustees from each township in Geauga County. Russell will be the first host of this seminar and there should be 2 to 4 seminars a year; this will help standardize reporting throughout the county.

Mr. Gabram made the motion to approve the expenditure of \$200.00 toward refreshments for a February, 2016 seminar. Mr. Madden seconded the motion and it passed.

Mr. Walder told the Trustees that the ACA number was in for this year and the Township has the equivalent of 40 full time employees. If the township was 50 or over then we would be considered a large employer.

COMMENTS FROM THE PUBLIC WERE RECEIVED

COUNTY LINE ROAD: Mr. Walder talked about the meeting between the engineers and fiscal representatives. Mr. Walder said that the two parties have reached a reasonable understanding but this project will still be expensive. County Line Road has never been updated, and 60% of the culverts on the road need to be fixed. This will be a 2018 project, and both parties will independently apply for grants and there will be no sharing of funds between Russell and Hunting Valley. Russell will apply for OPWC funding in 2016 for award in 2017. Work will commence and be completed in 2018.

RUSSELL FIRE-RESCUE STATION

NOVEMBER 18,

2015

SURREY DOWNS: Mr. Walder had a meeting with First Energy about the street light for Surrey Downs. Russell has 42 street lights and our First Energy representative is looking into a way for Russell to enter a self financing program to switch all of the street lights to LED lights. The recommendation for the street light by Surrey Downs is to put a regular 150 watt light in and switch all of the street lights in the township at the same time when this new program begins. All the lights will be paid off in 7 years, and the Township will pay the same rate as we are now during those 7 years then the rates will be lower.

LEASING ADMINISTRATIVE GARAGE: This would bring money into the general fund without having to put a levy on the ballot. The Trustees agreed that this is a positive source of revenue for the township, and agreed to lease out the garage space in the administrative building.

RE-APPOINTMENT TO THE ZONING COMMISSION: *Mr. Gabram made the motion to re-appoint Tom Warren to a full 5-year term on the Zoning Commission commencing January 1, 2016. Mr. Madden seconded the motion and it passed.*

RUGG PEST MANAGEMENT: *Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, to approve the Rugg's Pest Management annual service agreement at the same rate as last year. Mr. Madden seconded the motion and it passed.*

Mr. Gabram made the motion authorizing Fiscal Officer Charles Walder to sign and execute the Rugg's Pest Management control service agreement originally dated September 16, 2014, for pest control service through November 18, 2016. Mr. Madden seconded the motion and it passed.

UAN YEAR END TRAINING: *Mr. Gabram made the motion to approve reasonable and necessary expenses for up to three township employees to attend the UAN end of year training to be held in Columbus from December 1 -2, 2015. Mr. Madden seconded the motion and it passed.*

REQUEST FOR USE OF TOWN HALL: *Mr. Gabram made the motion to grant permission for the Hackamoore Woods HOA to use the Town Hall on January 13, 2016 from 4pm-9pm, subject to Township rules and regulations. Mr. Madden seconded the motion and it passed.*

Mr. Gabram made the motion to grant permission for the Russell Garden Club to use the Town Hall on November 30, 2015 from 9am-5pm, subject to Township rules and regulations. Mr. Madden seconded the motion and it passed.

Mr. Gabram made the motion to grant permission for the Russell Historical Society to use the Town Hall on December 2nd-6th, 2015 from 9am -7:30pm, subject to Township rules and regulations. Mr. Madden seconded the motion and it passed.

DONATION FUND USE: *Mr. Gabram made the motion to authorize the expenditure of \$600.00 of department donation money toward the Township holiday luncheon. Mr. Madden seconded the motion and it passed.*

RUSSELL FIRE-RESCUE STATION

NOVEMBER 18,

2015

EXECUTIVE SESSION: *Mr. Gabram made the motion to move into executive session to prepare for bargaining sessions with public employees concerning their compensation and terms & conditions of their employment pursuant to ORC 121.22 (G)(4) AND to consider the purchase of property for public purpose or the sale of property at competitive bidding pursuant to ORC 121.22 (G)(2). Mr. Madden seconded the motion and it passed.*

The meeting moved into executive session at 6:45 pm.

Mr. Gabram made the motion to return to regular session. Mr. Madden seconded the motion and it passed.

The meeting moved into regular session at 7:27 pm

TENTATIVE AGREEMENT: *Mr. Gabram made the motion to accept the tentative agreement between Russell Township and OPBA (Patrol Officer Unit) as drafted by Clemans-Nelson for SERB Case No 2015-MED-04-0375 to expire December 31, 2017. Mr. Madden seconded the motion and it passed.*

Mr. Gabram made the motion to accept the tentative agreement between Russell Township and OPBA (Sergeants) as drafted by Clemans-Nelson for SERB Case No 2015-MED-04-0376 to expire December 31, 2017. Mr. Madden seconded the motion and it passed.

SALARY SCHEDULE: *Mr. Gabram made the motion to adopt Salary Schedule 21 effective July 1, 2015, approved November 18, 2015, pending the signature of the OPBA tentative agreement by all parties. Mr. Madden seconded the motion and it passed.*

VACATION BUYBACK: *Mr. Gabram made the motion to accept the Memorandum of Understanding, signed on November 9, 2015 by local OPBA representative Ben Kimball, to approve payment for the equivalent of 120 hours of vacation for employee Michael McIvor. Mr. Madden seconded the motion and it passed.*

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Gabram made the motion to adjourn. Mr. Madden seconded and it passed.

The meeting was adjourned at 7:31 PM.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka