

## RECORD OF PROCEEDINGS

Minutes TOWNSHIP TRUSTEES

REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held ~~RUSSELL FIRE-RESCUE~~ NOVEMBER 20, 20~~13~~<sup>13</sup>

Chairman Dickinson called the meeting to order at 7:00 PM. Trustees Jim Mueller and Justin Madden were present. Also present was Fiscal Officer Chuck Walder.

**MINUTES:** *Mr. Mueller made the motion to accept the minutes of the Special Meeting held on October 25, 2013, as presented. Mr. Madden seconded the motion and it passed unanimously.*

*Mr. Madden made the motion to accept the minutes of the Regular Meeting held on November 6, 2013, as presented. The vote was Mr. Madden yes, Mr. Mueller abstain, Mr. Dickinson yes.*

**DEPARTMENTAL DISCUSSION:** The 4<sup>th</sup> Quarter 2013 reports are due January 8, 2014.

**FISCAL OFFICER'S REPORT:** Mr. Walder reported on the new cemetery fees and rates for both residents and non-residents of Russell Township.

Mr. Walder reported that a Community Projects grant is available and the township may benefit in applying for it. Mr. Walder proposed that the money could be used for building a community center. Mr. Mueller inquired about the possible ongoing operational costs of running a community center. Mr. Walder will apply for the grant before the deadline of December 2, 2013.

**POLICY MANUAL:** Mr. Dickinson reported that he had a few suggestions for the Personnel Policy Manual before it is approved, including preferred hiring for veterans.

**COMMENTS FROM THE PUBLIC WERE RECEIVED AND ACCEPTED.**

**HERITAGE HOME PROGRAM:** The trustees discussed the benefits of the Heritage Home Program to the residents, including free advice on their 50 year-old or older homes and low-interest rate loans to fix up or repair the homes. Several residents have offered positive feedback on interest in the program. *Mr. Madden made the motion to authorize Russell Township's participation in the Heritage Home Program for residences that are 50 years old or older. Mr. Mueller seconded the motion and it passed unanimously.*

**APPOINTMENT-BOARD OF ZONING APPEALS:** *Mr. Mueller made the motion that Sarah Moore be appointed to a full 5-year term on the Board of Zoning Appeals commencing January 1, 2014. Mr. Madden seconded the motion and it passed unanimously.*

**2014 MEETING SCHEDULE CHANGE:** The second trustees' meeting in December is cancelled; the following meeting after the December 4<sup>th</sup> meeting will be on **January 8<sup>th</sup>, 2014.**

**ELECTRONICS RECYCLING OPPORTUNITY:** The Township was offered a recycling opportunity for all electronics **except** television sets; every part of the recycled electronic will be used and is 100 percent recycled in the U.S. *Mr. Mueller*

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made the motion to approve the placement of an Electronic Collections Box at the Russell Township Recycling Facility with all disposal and maintenance to be performed by Ohio Computer Recycling. Mr. Madden seconded the motion and it passed unanimously.

**TOWN HALL USE:** Mr. Mueller made the motion to grant permission for the Deer Lake Estates HOA to use the Town Hall from 6:30 PM to 8:30 PM on April 23, 2014, subject to Township rules and regulations. Mr. Madden seconded the motion and it passed unanimously.

**RESIGNATION:** Mr. Mueller made the motion to accept with regret the resignation of Mr. James Dickinson as Township Trustee of Russell Township, effective November 30, 2013. Mr. Madden seconded the motion and it passed unanimously.

**ORGANIZATION:** Mr. Dickinson nominated Justin Madden for chairman of the Russell Township Board of Trustees for the remainder of the year 2013. Mr. Mueller seconded the motion and it passed unanimously.

**ANNOUNCEMENTS:** The next regular Trustees' meeting will be held at 4:30 PM, Wednesday, December 4<sup>th</sup>, in the Russell Township Fire-Rescue Department.

The Trustees' meeting originally scheduled for 7 PM, December 18<sup>th</sup>, is subject to be moved depending on necessity.

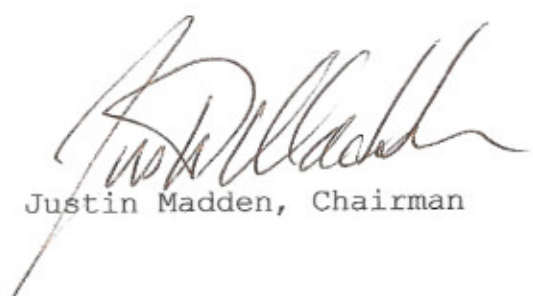
The Holiday Lighting Ceremony will be held December 1<sup>st</sup> from 4 PM to 6 OM.


The Road Department Toy Collection for needy families in Geauga County begins November 25<sup>th</sup> and runs through December 20<sup>th</sup>. Donations may be left any time inside the front door at the Road Garage, 15625 Chillicothe Road. Accepting gently used household items, clothes, toys, and non-perishable food. Call Gene Layne with questions, 338-5309.

**PURCHASE ORDERS WERE APPROVED AS ATTACHED.**

Mr. Mueller made the motion to adjourn. Mr. Madden seconded the motion and it passed unanimously.

The meeting was adjourned at 7:21 PM.

  
Justin Madden, Chairman

  
Charles Walder, Fiscal Officer

Recorded by: B. Milite