

RUSSELL FIRE-RESCUE STATION

December 5, 2018

Chairman Madden called the meeting to order at 1:00 pm. Trustee Gabram and Mueller were present. Fiscal Officer Karen Walder and Trustee Assistant Melissa Palmer were also present.

The following Department Heads were present: Police Chief Tim Carroll, Road Superintendent Gene Layne, and Zoning Inspector Shane Wrench.

MINUTES: *Mr. Gabram made the motion to accept the minutes of the Special Meeting held on November 19, 2018, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

QUARTERLY REPORT: *Mr. Gabram made the motion to accept the third quarter 2018 departmental report from the Zoning Department. Mr. Mueller seconded the motion and it passed unanimously.*

VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND BOARD: The VFFDFB requires two trustee members to be appointed for the 2019 annual meeting, which will be held on January 9, 2019. Last year, Mr. Mueller and Mr. Gabram were on the board and agreed to be on the board for 2019.

Mr. Mueller made the motion to appoint Jim Mueller and Gary Gabram as the Township Trustee representatives to the Volunteer Fire Fighters' Dependents Fund Board for 2019. Mr. Gabram seconded the motion and it passed unanimously.

ZONING DEPARTMENT UPDATES: Mr. Wrench reported that workers from Visual Armor will be starting on the wiring for the security system project on Friday evening and will be working all day Saturday and Sunday. The installation will roughly take a week to 10 days.

Mr. Wrench reported that SmyliOne will be on site starting December 6th to replace the furnace in the Administration Building.

Mr. Wrench reported he received a rough estimate from a mason for tuck pointing at the Old Fire Department. Mr. Wrench said he should be receiving the quote.

Mr. Wrench reported that the BZA meeting was held on Monday, December 3rd and all went well with the Circle K presentation. It was continued again to January 7, 2019, at which time Circle K was asked to submit updated lighting and signage package details. The January 7 BZA meeting will be held in the Town Hall.

HEALTH INSURANCE RENEWAL: Fiscal Officer Karen Walder reported status on the health benefit packages for 2019. Russell Township has renewed with Medical Mutual with the same program and benefits. Dental is a two year agreement and is good through the end of 2019 with Dental Care Plus. Vision is also a two year agreement and is good through the end of 2019 with Waypoint VSP. Life insurance is with Principle Financial and will continue for 2019 so far unchanged.

Mr. Mueller made the motion to approve the following Insurance coverage for Russell Township officials and full-time employees for the year 2019:

Health Insurance – Medical Mutual

Life Insurance – Principle Financial

Dental Insurance – Dental Care Plus Plan

Vision Insurance – Waypoint VSP

Mr. Gabram seconded the motion and it passed unanimously.

TEMPORARY APPROPRIATIONS 2019: Mrs. Walder previously submitted revised temporary appropriations worksheets and summary to the Trustees. The revision was in fund 2281, which had a miscalculation which has now been corrected.

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Mr. Gabram made the motion to adopt the Temporary Township Annual Appropriation Resolution 2018-23-Revised for the fiscal year ending December 31, 2019, as recommended by the Fiscal Officer in the documents dated November 21, 2018. Mr. Mueller seconded the motion and it passed unanimously.

MIDDLEFIELD BANK: Mrs. Walder has reported that the Fiscal Office is at the point to close the checking account with Middlefield Bank and transfer the balance to Chase Bank. The township still has a CD with Middlefield Bank, along with the department credit cards.

Mr. Mueller made the motion to approve closure of the township account with The Middlefield Banking Company, as recommended by the Fiscal Officer. Mr. Gabram seconded the motion and it passed unanimously.

TAX LEVY: Mrs. Walder reported that Russell Township has received certification of election results on tax levy for the Road Department from the Geauga County Board of Elections. The certification indicates renewal of 2.75 mills for continuing period of time. The levy received a total number of 3,149 vote: 2,310 for the levy and 839 against the levy.

COMMENTS FROM THE PUBLIC WERE RECEIVED.

VETERANS MEMORIAL: Discussed to make final plan approval at a later date, so the Fiscal Officer can review the quote and funds.

TRUSTEE MEETING SCHEDULE: *Mr. Mueller made the motion to approve the Trustee 2019 regular meeting schedule as presented. Mr. Gabram seconded the motion and it passed unanimously.*

EXECUTIVE SESSION: *Mr. Gabram made the motion to move into executive session to consider the compensation of a public employee, pursuant to ORC 121.22 (G) (1). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 1:34 pm.

Mr. Mueller made the motion to return to regular session. Mr. Gabram seconded the motion and it passed unanimously.

The meeting moved into regular session at 1:52 pm.

COMPENSATION SCHEDULE: *Mr. Gabram made the motion to approve a new township Compensation Schedule entitled Salary Schedule 29 indicating an increase for bargaining and non-bargaining unit township employees of 1.5%, effective January 1, 2019, along with the onetime payout per the OPBA agreement to all township employees as previously approved per February 7, 2018 meeting minutes. Mr. Mueller seconded the motion and it passed unanimously.*

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Gabram made the motion to adjourn. Mr. Mueller seconded and it passed unanimously.

The meeting was adjourned at 1:53 pm.

Justin Madden, Chairman

Karen Walder, Fiscal Officer

Recorded by: J. Sustar