

RUSSELL FIRE-RESCUE STATION

DECEMBER 18, 2013

Chairman Madden called the meeting to order at 7 PM. Trustees Gary Gabram and Jim Mueller were present. Also present was Fiscal Officer Chuck Walder.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on November 20, 2013, as presented. Mr. Madden seconded the motion and it passed unanimously.*

Mr. Mueller made the motion to accept the minutes of the Special Meeting held on December 4, 2013, as presented. Mr. Madden seconded the motion and it passed unanimously.

FISCAL OFFICER-AMENDED RATE RESOLUTION: *Mr. Gabram moved to adopt the Amended Rate Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor, as recommended by the Fiscal Officer. Mr. Mueller seconded the motion and it passed unanimously.*

ACCEPT DONATION: *Mr. Mueller made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the \$1,143.00 donation to the Police Department. Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to approve the use of the \$1,143.00 donation for the Police Department at the discretion of the Police Chief for charitable purposes. Mr. Mueller seconded the motion and it passed unanimously.

RESOLUTION-TAX ADVANCE REQUEST: *Mr. Gabram made the motion to approve Resolution 2013-33, a Resolution Requesting the Advance of Taxes Collected. Mr. Mueller seconded the motion and it passed unanimously.*

BANKING RESOLUTION: *Mr. Gabram made the motion to approve the Resolution 2013-34, a Resolution identifying and authorizing official signatures of named agents for Russell Township to the Township's Financial Institution, the Middlefield Banking Company. Mr. Mueller seconded the motion and it passed unanimously.*

COMMENTS FROM THE PUBLIC WERE RECEIVED AND ACCEPTED.

UNFINISHED BUSINESS-ANNETTE SCOTT PROPERTY: *No asbestos was found at an inspection of the Annette Scott property, reducing the cost of the demolition procedure to an estimate of \$12,000 from Green Vision Materials. The company will recycle 80 percent of the structure. Ms. Scott has also removed the cars from the property, thus allowing the project to move ahead without worry of car removal. Mr. Mueller moved to approve the contract with Green Vision Materials, dated December 18, 2013, for the demolition project at 15279 Hemlock Point Road for a cost of \$12,000.00, pending the receipt of notarized affidavits and insurance certificate naming Russell Township and pending the approval of the Geauga County Prosecutor's office. Mr. Gabram seconded the motion and it passed unanimously.*

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GEAUGA-TRUMBULL SOLID WASTE DISTRICT CONTRACT: A new contract for the Geauga-Trumbull Solid Waste District was received. The new contract would consolidate all recyclables into one contract, including cardboard and newspaper. If the Township chooses to sign the contract, it will lose revenue from the current service who recycles the cardboard and newspaper and returns a portion of the profit. However, if the contract is not signed, the Township will lose its aluminum, plastic, and glass recycling which Geauga-Trumbull provides for free. Mr. Madden suggested looking into other recycling companies to find one that will recycle it all. Mr. Gabram and Mr. Walder are to attend the Geauga-Trumbull meeting on December 19, 2013, to learn more information about the new contract.

ROAD RESURFACING PROJECT: The original road resurfacing project for 2014 included Hemlock Point Road, Stillwater Drive, and Larkspur Lane. It was recently learned that the last 300 feet of Stillwater Drive are undedicated and therefore, not at the Township's jurisdiction to repave. As such, Stillwater Drive will be taken off the project for 2014. Mr. Mueller suggested that the residents of Stillwater get the road dedicated so that either the county or the Township can be responsible for the care of the street.

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 4:30 PM, Wednesday, January 8th, in the Russell Township Fire-Rescue Department.

The Small Electronics Recycling Box at the Recycling Center is in operation. It is located near the oil recycling tank.

Wrapping paper, packaging & boxes, holiday catalogs, and cards all may be recycled in the River Valley Company Paper & Cardboard Bins.

Road Department Toy Collection: The Road Department Holiday Collection for needy families in Geauga County now through December 20th. Donations may be left any time inside the front door at the Road Garage, 15625 Chillicothe Rd. Accepting gently used household items, clothes, toys, and non-perishable food. Call Gene Layne with questions, 338-5309.

Local Government Conference: March 5-6, 2014 in Columbus, Ohio.

Gauga County Township Association-hosted by Russell Township on April 9, 2014.

EXECUTIVE SESSION: *Mr. Mueller made the motion to move into executive session to consider the compensation of personnel, pursuant to O.R.C. 121.22(G)(1) and pursuant to O.R.C. 121.22(G)(2) for land negotiations. Mr. Gabram seconded the motion and it passed unanimously.*

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The meeting moved into executive session at 7:48 PM.

*Mr. Mueller made ht emotion to return to regular session.
Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into regular session at 8:15 PM.

JOB DESCRIPTION AUDITS: *Mr. Gabram made the motion to accept the job description audits prepared by Clemans-Nelson which result in the change of four job classifications from exempt to non-exempt and to payout at the recommendation of Clemans-Nelson compensation for the last 3 years. Mr. Mueller seconded the motion and it passed unanimously.*

POLICE DEPARTMENT-VACATION BUYBACK: *Mr. Mueller made the motion to approve payment for the equivalent of 50 hours of vacation for Lt. Scott McDermott. Mr. Gabram seconded the motion and it passed unanimously.*

PAY INCREASE: *Mr. Mueller made the motion to increase the Road Superintendent's salary to \$81,000 as a result of having assumed the Maintenance Department responsibility. Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Mueller made the motion to increase the Police Chief's salary to \$81,000. Mr. Gabram seconded the motion and it passed unanimously.

Mr. Gabram made the motion to adjourn. Mr. Mueller seconded the motion and it passed unanimously.

The meeting was adjourned at 8:21 PM.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: B. Milite