

Minutes: Russell Township Board of Zoning Appeals
Russell Town Hall
February 11, 2019

Present: Steve Gokorsch, Chairman
Nick Grassi
Dushan Boucek
Sarah Moore, Vice-Chairman

Also in attendance: Shane Wrench, Zoning Inspector, Karen Walder, Secretary

Mr. Downing was absent with apologies.

The meeting was called to order at 7:00 p.m.

Minutes of January 7, 2019 – *Ms. Moore made the motion to approve the minutes as presented. Mr. Boucheck seconded the motion and it passed unanimously.*

Ms. Moore made the motion to approve the Finding of Fact for the Gallo property as presented. Mr. Grassi seconded the motion and it passed unanimously.

The Board reviewed the Finding of Facts for the Circle K variance requests page by page.

Ms. Moore made the motion to approve the Finding of Fact for the Circle K variance requests as amended. Mr. Grassi seconded the motion and it passed unanimously.

Mr. Gokorsch advised the board that he would like to send a letter to the Zoning Commission requesting that they look into and commercial driveway regulations in the Zoning Resolution. The Chairman prepared a letter to send to the Zoning Commission about their request.

Ms. Moore made the motion to approve the request by the BZA to the ZC as presented by the Chairman. Mr. Boucheck seconded the motion and it passed unanimously.

Mr. Gokorsch advised the board that he would like to request that the Trustees provide the Zoning Inspector with a printer that makes D size prints. The board agrees that it is hard to read the prints since they are not on large enough paper, and they would like the prints on D size paper.

Ms. Moore made the motion to request that the Trustees supply the Zoning Inspector with a printer that makes D size prints. Mr. Boucheck seconded the motion and it passed unanimously.

Ms. Moore requested that the BZA no longer have a sign in sheet for attendees in the meeting. The Zoning Secretary will look into whether or not a sign in sheet is required by law, or if it is otherwise required.

The Board discussed their availability for the rest of the year to set a meeting schedule.

Mr. Boucheck made the motion to approve the 2019 Board of Zoning Appeals meeting schedule as amended. Mr. Grassi seconded the motion and it passed unanimously.

There being no other business, Mr. Boucheck made a motion to adjourn. Mr. Grassi seconded and the meeting adjourned at 7:43 p.m.

Respectfully submitted,

Karen Walder, Fiscal Officer, appointed to serve **Date**
as Secretary of the Board of Zoning Appeals
Recorded by: J. Dorka

Steve Gokorsch **Date**
Chairman