

RUSSELL TOWN HALL

April 26, 2021

The Chair, Ms. Port, called the meeting to order at 6:30 PM. Trustees Gary Gabram, Kristina Port, and Jim Mueller were present. Fiscal Officer Karen Walder and Trustee Assistant Melissa Palmer were also present.

The following Department Heads were present: Police Chief Tim Carroll, Fire Chief John Frazier, Road Superintendent Gene Layne, and Zoning Inspector Shane Wrench.

Shane Wrench advised the Trustees that Visual Armour set up audio equipment for this meeting to see how the sound, and video work for the virtual meeting. He provided the Trustees with a quote to equip the Town Hall with audio and video for future virtual meetings. Trustees discussed the setup with the vendor.

ACCEPT DONATION: *The Chair will entertain a motion, based on the Fiscal Officer's recommendation, to accept the donation from William & Cynthia Johnson of \$1,000.00 to the Police Department. Mr. Mueller made the motion. Mr. Gabram seconded the motion and it passed unanimously.*

The Chair will entertain a motion to approve the use of the \$1,000.00 donation for the Police Department at the discretion of the Police Chief. Mr. Gabram made the motion. Mr. Mueller seconded the motion and it passed unanimously.

SCRAP DROP-OFF: SOUTH RUSSELL: *The Chair will entertain a motion to approve the loan of Road Department employees and equipment to South Russell Village for the scrap collection event on May 1, 2021 with all compensation and insurance to be paid by South Russell Village. Mr. Mueller made the motion. Mr. Gabram seconded the motion and it passed unanimously.*

The Chair will entertain a motion to authorize Road Superintendent Gene Layne to approve, for up to three years, the future loan of volunteer employees and equipment to the South Russell Village Scrap Collection Event as long as the terms of this loan agreement do not change from this approval. Mr. Gabram made the motion. Mr. Mueller seconded the motion as amended and it passed unanimously.

FISCAL OFFICER'S REPORT: *The Chair will entertain a motion to acknowledge receipt of the 1st Quarter 2021 report from the Russell Township Fiscal Officer. Mr. Mueller made the motion. Mr. Gabram seconded the motion and it passed unanimously.*

COMMENTS FROM THE PUBLIC WERE RECEIVED.

ROAD DEPARTMENT: Road Superintendent Gene Layne advises the Trustees that the Maintenance and repaving of roads in the township is behind schedule due to the years of saving for the resurfacing of County Line Road. He noted Hillbrook Estates, Fideli Lane, Gamekeepers Trail, Dines Rd, and Chagrin Heights are in need of paving. Mr. Layne asked the trustees for more funding for paving to help get the resurfacing and maintenance of the roads back on schedule. He advised that he is getting many complaints from the residents

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and they want their roads paved, but there isn't funding in his budget for it.

Mr. Mueller wondered whether the Township would receive any funding from the \$2.1T federal Infrastructure plan. Ms. Port asked the status of the OPWC grant for 2022 and Mr. Layne said that the \$300,000 grant for Pekin Road was approved.

The trustees discussed the options of borrowing money, loaning money from the General Fund or giving money to the Road Department's paving fund. They also asked what the General Fund could support, however the Fiscal Officer said that depended on how much the storage garage would cost.

Mr. Mueller made the motion to transfer \$250,000.00 to the Road & Bridge fund from the General Fund for Road paving projects for 2022. Mr. Gabram seconded the motion and it passed unanimously.

EXECUTIVE SESSION: *The Chair will entertain a motion to move into executive session to prepare for or review negotiations or bargaining sessions with public employees concerning their compensation or other terms & conditions of their employment pursuant to ORC 121.22(G)(4). Mr. Mueller made the motion. Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into executive session at 7:24 PM.

The Chair will entertain a motion to return to regular session. Mr. Mueller made the motion. Mr. Gabram seconded the motion and it passed unanimously..

The meeting moved into regular session at 7:41 PM.

The trustees returned to the discussing the proposal for the Town Hall audio. An additional camera to allow Zoom attendees to see the audience was requested. The Board clarified that the system would not be used for recording of meetings. Mr. Wrench was asked to investigate permanent Internet access for the Town Hall (versus the hot spot used currently).

AUDIO/TECH SYSTEM PROPOSAL: *The Chair will entertain a motion, at the request of Facilities Manager Shane Wrench, to approve the audio/tech system recommendations for the Town Hall, per proposal # 2 from Visual Armor Security, dated April 26, 2021, for an amount of \$10,212.75. Mr. Mueller made the motion. Ms. Port seconded the motion and it passed unanimously.*

Mr. Mueller made the motion to adjourn. Mr. Gabram seconded the motion and it passed unanimously.

The meeting was adjourned at 8:00 PM.

Kristina Port, Chairman

Karen Walder, Fiscal Officer

Recorded by: J. Dorka