

Town Hall

May 19,

2021

The Chair, Ms. Port, called the meeting to order at 6:30 pm. Trustee Gabram and Trustee Mueller were present. Fiscal Officer Karen Walder was present and Trustee Assistant Melissa Palmer was not present.

The following Department Heads were present: Police Chief Tim Carroll and Road Superintendent Gene Layne.

EXECUTIVE SESSION: *Mr. Mueller made the motion to move into executive session to discuss the employment and compensation of a public employee pursuant to ORC 121.22(G)(1) AND to confer with an attorney for the public body concerning disputes that are the subject of pending or imminent court action pursuant to ORC 121.22(G)(3) AND to prepare for bargaining sessions with public employees concerning their compensation and terms & conditions of their employment pursuant to ORC 121.22(G)(4). Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into executive session at 6:31 pm.

Mr. Gabram made the motion to return to regular session. Mr. Mueller seconded the motion and it passed unanimously.

The meeting moved into regular session at 7:08 pm.

TENTATIVE AGREEMENT: *Mr. Mueller made the motion to accept the agreement between Russell Township and OPBA (Patrol Officer Unit) as drafted by Clemans Nelson and executed by the OPBA representatives. Agreement to expire December 31, 2023. Mr. Gabram seconded the motion and it passed unanimously.*

TENTATIVE AGREEMENT: *Mr. Gabram made the motion to accept the agreement between Russell Township and OPBA (Sergeants) as drafted by Clemans Nelson and executed by the OPBA representatives. Agreement to expire December 31, 2023. Mr. Mueller seconded the motion and it passed unanimously.*

SUPPLEMENTAL APPROPRIATIONS 2021: *Mr. Gabram made the motion to adopt the Supplemental Township Annual Appropriation Resolution 2021-14 to provide for the additional sums in the amount of \$172,255.84 to be set aside and appropriated as shown for the fiscal year ending December 31, 2021, as recommended by the Fiscal Officer. Mr. Mueller seconded the motion and it passed unanimously.*

SALARY SCHEDULE: *Mr. Mueller made the motion to adopt Salary Schedule 33, content approved by the Board of Trustees on May 19, 2021, salary schedule effective retroactively to January 1, 2021, pending the signature of the OPBA Patrolman's and Sergeant's Tentative Agreements by all parties, respectively. Mr. Gabram seconded the motion and it passed unanimously.*

RESURFACE ROAD DEPT LOT: Mr. Layne stated that at the last meeting a question was asked if the materials they bid out can be used on the facility. Mr. Layne reached out to the APA for an opinion and she stated that the material was not a bid for a specific project but for Township use, so Mr. Layne is able to get the material. Mr. Layne proposes to have a contractor come in and install the asphalt with their equipment. Mr. Layne is estimating that the asphalt will cost around \$20,000.00 and G.A.R. Paving will cost \$29,000.00 to tear out some concrete and resurface the front parking lot.

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Mr. Gabram made the motion, at the request of the Road Superintendent, to approve the asphalt resurfacing of the front parking lot of the Road Department Garage, per proposal #10409 from G.A.R. Paving, dated January 18, 2021, for an amount of \$29,000.00. Mr. Mueller seconded the motion and it passed unanimously.

BID AWARD – WATERFALL/FEDELI ROADS: *Mr. Mueller made the motion that the project entitled The Asphalt Resurfacing of Various Roads, in Russell Township, Geauga County, be awarded to Chagrin Valley Paving, for the amount of \$296,680.00, as recommended by the Geauga County Engineer. Mr. Gabram seconded the motion and it passed unanimously.*

BID AWARD – HILLBROOK LA EAST: *Mr. Mueller made the motion that the project entitled The Drainage Improvements of Various Roads, in Russell Township, Geauga County, be awarded to Northeast Ohio Trenching Service, Inc., for the amount of \$92,610.00, as recommended by the Geauga County Engineer. Mr. Gabram seconded the motion and it passed unanimously.*

AMENDED CERTIFICATE: Mrs. Walder stated that this certifies the funds for the annual reserve transfer from the respective primary funds to the reserve funds.

Mr. Gabram made the motion to accept the Amended Certificate of Estimated Resources #2 for Russell Township for the fiscal year beginning January 1, 2021, as revised by the Budget Commission and dated May 3, 2021. Mr. Mueller seconded the motion and it passed unanimously.

ARP DISTRIBUTION UPDATE: Mrs. Walder reported that the Fiscal staff attended a webinar by OBM yesterday. The Treasury has released 150 pages of clarification and in that, there is still no determination yet if Townships are eligible. Mrs. Walder stated that if we do become eligible, the expenses that have been incurred between March 3, 2021 and December 31, 2024 will qualify.

2022 BUDGET UPDATE: Mrs. Walder stated that she sent the draft of the 1 year budget and 5 year projection to the board. Mrs. Walder stated that the rest of budget information will be assembled in the usual binders and provided prior to the budget workshops.

COMMENTS FROM THE PUBLIC WERE RECEIVED

ROAD MAINTENANCE ASSISTANCE MOU: Mr. Gabram stated that everything got straightened out and now it's up to the Trustees to adopt the Resolution. Mr. Gabram stated that the attorneys for the Villages and Townships got together and answered all the questions.

Mr. Mueller made the motion to adopt the "Agreement Among Bainbridge Township, The Village of Chagrin Falls, Russell Township, & South Russell Village for Emergency and Nonemergency Road Maintenance Assistance," revised May 14, 2021, approved as to form by the Geauga County Prosecutor. Mr. Gabram seconded the motion and it passed unanimously.

TRUSTEE AUTHORIZATION: *Mr. Mueller made the motion to authorize Gary Gabram to sign the "Agreement among Bainbridge Township, The Village of Chagrin Falls, Russell Township, & South Russell Village for Emergency and Nonemergency Road Maintenance Assistance" on behalf of Russell Township Board of Trustees. Mr. Gabram seconded the motion and it passed unanimously.*

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RESOLUTION #2021-13: ROAD MUTUAL ASSISTANCE: *Mr. Gabram made the motion to adopt Resolution number 2021-13: A Resolution to authorize the Agreement among Bainbridge Township, The Village of Chagrin Falls, Russell Township, & South Russell Village for Emergency and Nonemergency Road Maintenance Assistance and to identify the classifications of employees authorized to provide Emergency Assistance outside the boundaries of Russell Township. Mr. Mueller seconded the motion and it passed unanimously.*

LIAISON UPDATES/MEETING REPORT: Ms. Port stated she attended Chagrin River Watershed Partners meeting on May 14, 2021 and stated they gained a new member. Ms. Port stated they went through a list of programs they have available through grants and restoration projects that have performed.

511 PARK BOARD: Trustee Mueller reported the 511 Citizens' Park Board has submitted a \$1 per year Lease. Trustee Gabram requested that it be sent to our APA for review.

RE-APPOINTMENT TO THE PARK BOARD: *Mr. Mueller made the motion to re-appoint Perry Howland to a 3 year volunteer term of Russell Citizens' Park District (ORC 511), effective May 20, 2021. Mr. Howland's new term expires May 20, 2024. Mr. Gabram seconded the motion and it passed unanimously.*

POLICE CHIEF RESIGNATION: The Trustees acknowledged the letter of resignation and thanked Chief Carroll for his hard work and dedication to the Township and wished him all the best. The Trustees agreed that he will be missed greatly. Chief Carroll thanked the Trustees, members of his Department and the community for their support.

Mr. Gabram made the motion to accept with regret the resignation of Police Chief Timothy J. Carroll from the Russell Township Police Department effective July 16, 2021. Mr. Mueller seconded the motion and it passed unanimously.

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Gabram made the motion to adjourn. Mr. Mueller seconded the motion and it passed unanimously.

The meeting was adjourned at 7:40 pm.

Kristina Port, Chair

Karen Walder, Fiscal Officer

Recorded by: J. Sustar