

ADMINISTRATION BUILDING

June 8, 2023

The meeting was called to order at 12:05 pm. Trustees Rambo and Port were present. The Board Administrator Melissa Palmer was also present.

Trustee Mueller was absent.

The Trustees met with the architect, designer, and project manager from Strollo Architects to discuss the community meeting building. They reviewed the overall design and size of the building and the overall budget. The Trustees voiced some concerns and changes to the layout, design, and sizing of the building along with a few cosmetic changes to better fit the need of the building. The representatives from Strollo are going to make new renderings and present them to the Trustees, with the hope to then be able to start the bidding process for the project.

HESS PROPOSAL: *Ms. Port made the motion to authorize funds for Hess Engineering, of Newbury, Ohio, to perform planning & coordination for site review & a site layout sketch, a site plan, and plans for sewer & other utility connections related to the new Community Meeting Building, based on the email from Chip Hess to Shane Wrench dated May 5, 2023, for an amount up to \$11,500.00, pending certification by the Fiscal Officer. Storm water detention not included due to less than 1 acre disturbance. Mr. Rambo seconded the motion and it passed.*

SCHWARTZ: *Ms. Port made the motion to authorize funds for Schwartz Land Surveying Inc., of Newbury, Ohio, to perform a site topo & location survey, based on the email dated May 8, 2023, from Evan Schwartz to Shane Wrench, for a cost of \$2,900.00, pending certification by the Fiscal Officer. Mr. Rambo seconded the motion and it passed.*

Ms. Port made the motion to adjourn. Mr. Rambo seconded the motion and it passed.

The meeting was adjourned at 1:12 pm.

Matthew Rambo, Chair

Karen Walder, Fiscal Officer

Recorded by: J. Dorka