

TOWN HALL

August 4, 2023

The Chair, Mr. Rambo, called the meeting to order at 8:31 am. Trustee Kristina Port was present, and Trustee Jim Mueller joined at 8:33 am. Fiscal Officer Karen Walder was present via Teams, and Board Administrator Melissa Palmer joined at 9:17 am.

The following Department Head was present: Zoning Inspector Shane Wrench.

Gregg Strollo and David Roose from Strollo Architects were present.

Frank Antenucci and Andy Haines from ADP were present.

The Pledge of Allegiance was said.

Mr. Roose stated that they went through their notes from the previous meeting held in June and did some redesigns that addressed some of the concerns for space, structure of the roof and the windows. Mr. Roose stated that they still need to know the location of the utilities of the existing building to know if they can tie in or not. Discussed the different options for the siding and will provide pricing on both vinyl and Hardie board. It was suggested that at the time the Admin building needs re-siding, that the same materials be used. Flooring of carpet over concrete is proposed for the meeting space, with vinyl or tile for the entry vestibule, rest rooms and traffic areas.

Mrs. Walder had previously sent over a list of comments to the Trustees and Mr. Rambo briefly went through them. Strollo indicated that they have not yet done the design related to utilities and HVAC.

Mr. Antenucci suggests working with an AV contractor because of the size of the building and Mr. Roose said they have one they will work with. Mr. Antenucci said for the IT portion, they don't need a designated closet for the equipment, only need space for a 36" server rack that is lockable and can be accessed both front and back. Suggested the cage could be put in the small conference room or the storage area.

Mr. Roose stated that if the Township wants to use Hess Engineering, we can use them. Mr. Rambo asked Mrs. Palmer to reach back out to Hess Engineering to rehire them for the civil engineering portion.

The Trustees are very pleased with the new drawings and would like to continue with development of the plans needed to go out for bid.

*Mr. Mueller made the motion to adjourn. Ms. Port seconded the motion and it passed unanimously.*

The meeting was adjourned at 9:24 am.

Matthew Rambo, Chair

Karen Walder, Fiscal Officer

Recorded by: J. Ezzone