

Subject: Donation of Tables and Chairs
From: Karen Walder - FO Russell Township <kwalder@russelltownship.us>
Date: 6/25/2018 3:29 PM
To: Melissa Palmer <mpalmer@russelltownship.us>

Melissa,

Chuck & I have donated the following to the Twnshp:

- 1 rectangular folding computer table (matches the one in the lunchroom)
- 1 circular table
- 4 chairs

Could you please add it to the agenda for the next meeting?

Do I need to provide a dollar value for this donation?

Regards,

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Karen Walder
Russell Township Fiscal Officer
(appointed 4/18/2018)
440.338.8155

*Since new flooring was just in
& front lobby preconfigured.
Thought it would be useful
when Jen or Britt need to meet w/
en many
guests or employees
Also for bid openings - so contractors
dont look need book to Melissa's
office.
And for zoning if visitor
has trouble parking to basement.*