

ADMIN BLDG

October 14, 2022

Trustee Matt Rambo called the meeting to order at 9:07 am. Trustee Mueller, Board Administrator Melissa Palmer, and Facilities Manager Shane Wrench were present from Russell Township. Guest Gregg Strollo and Project Manager Natalie from Strollo Architects were present.

CLERK PRO TEM: In the absence of a Fiscal Officer, Trustee Matt Rambo appoints Melissa Palmer to serve as clerk pro tem.

All minute approvals and operational items of township business are deferred until the next regular meeting.

STROLLO ARCHITECTS: Mr. Strollo presented details of an updated schematic drawing his firm has prepared for the proposed Community/Meeting building. It is proposed to be a white board & batten building with white trim and tradition detailing. The building material is likely to be fiber cement siding. Generous seating in a main meeting room for 50 people is planned along with a small side meeting room, 2 lavatories, and a utility room. The main room shows a coat rack & counter & cabinet space including a small, strip kitchenette (mini fridge & microwave). The footprint is currently approximately 44'x56' with a covered vestibule. Alternatives to the windows, building materials, and to the design layout were discussed. Additional items such as patios, audio visual & IT, & security cameras were discussed. Lavatory facility options were considered. Mechanical considerations for the building, such as generators, will be worked on at a later date. It is possible that the Admin Building and the proposed Community Building could share a generator. A residential gas fired HVAC unit will be sufficient for the space. Hot water will probably be provided by tankless units. The building will not need a fire sprinkler system due to its square footage & occupancy but will certainly have extinguishers. Another emergency exit will be added.

The Community Meeting Building will not be able to serve as a true 'emergency shelter' as that would require a different kind of construction. But it will be useful for the community.

The Russell Township Administration Building exterior siding has reached the end of its expected life span according to Facilities Manager Shane Wrench. He said that in a couple of years the exterior of the Administration Building should be refreshed & refinished with matching materials to coordinate with the new Community/Meeting Room.

Gregg Strollo expects to have a next revision approximately a week after the meeting.

COMMENTS FROM THE PUBLIC WERE RECEIVED.

Mr. Mueller made the motion to adjourn. Mr. Rambo seconded the motion and it passed.

The meeting was adjourned at 9:58 am.

Jim Mueller, Chairman

Karen Walder, Fiscal Officer

Recorded by: Melissa Palmer