

RUSSELL TOWN HALL

November 15, 2021

The meeting was called to order at 3:00 pm. Trustee Port, Trustee Gabram and Trustee Mueller were present. Trustee Assistant Melissa Palmer was also present.

Pledge of Allegiance was said.

**CLERK PRO TEM:** In the absence of a Fiscal Officer, Board of Trustees Chair Kristina Port appoints Jennifer Dorka to serve as clerk pro tem.

**STORAGE BUILDING:** The Trustees reviewed the bid specs that were circulated to the Board. The Board acknowledges that Fiscal Officer Karen Walder had many questions and changes that were all answered and made in the newest version of the bid specs. The Trustees discussed placing the bid advertisement in the paper and bid deadlines.

**TC ARCHITECTS: STORAGE BUILDING SPECS:** *Mr. Gabram made the motion to accept the revised specifications, dated November 15, 2021 prepared by TC Architects for the proposed Storage Building project and to authorize TC Architects to go out for bids. Mr. Mueller seconded the motion and it passed unanimously.*

*Mr. Mueller made the motion to adjourn. Mr. Gabram seconded the motion and it passed unanimously.*

The meeting was adjourned 3:15 pm.

Kristina Port, Chair

Karen Walder, Fiscal Officer

Recorded by: J. Dorka